



MERIDIAN PARKS & RECREATION COMMISSION REGULAR MEETING

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho
Wednesday, August 12, 2020 at 5:30 PM

Mission:

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

All materials presented at public meetings become property of the City of Meridian. Anyone desiring accommodation for disabilities should contact the City Clerk's Office at 208-888-4433 at least 48 hours prior to the public meeting.

Agenda

VIRTUAL MEETING INSTRUCTIONS

Limited seating is available at City Hall Consider joining the meeting virtually:

To call in: 1-669-900-6833

Webinar ID: <https://us02web.zoom.us/j/82791664647>

ROLL-CALL ATTENDANCE

| | |
|---|--|
| <input type="checkbox"/> Dom Gelsomino, President | <input type="checkbox"/> Jo Greer, Vice President |
| <input type="checkbox"/> Michelle Jensen | <input type="checkbox"/> John Nesmith |
| <input type="checkbox"/> Keith Bevan | <input type="checkbox"/> Creg Steele |
| <input type="checkbox"/> Jennifer Bobo | <input type="checkbox"/> Jessica West |
| <input type="checkbox"/> Abbey Hutchins | <input type="checkbox"/> Brad Hoaglun, City Council Ex-Officio |

ADOPTION OF THE AGENDA

APPROVAL OF THE MINUTES

1. July 8, 2020 Regular Meeting

Dom Gelsomino, MPRC President ~ 2 minutes

ANNOUNCEMENTS

2. Upcoming Events

Shelly Houston, MPR Marketing Coordinator ~ 5 minutes

OLD BUSINESS ~ NONE

NEW BUSINESS

3. Lakeview Golf Course Update

Shaun Wardle, Western Ada Recreation District Board President ~ 30 minutes

4. Meridian Homecourt Update

Jake Garro, MPR Homecourt Facility Manager ~ 30 minutes

5. Meridian Pathways Network Map Amendment [Action Item]

Kim Warren, MPR Pathways Project Manager ~ 30 minutes

6. Meridian Parks & Recreation Master Plan Goals & Objectives Update

Steve Siddoway, MPR Director ~ 15 minutes

WORKSHOP ~ NONE

STAFF REPORTS

7. MPR Staff ~ 20 minutes

ADJOURNMENT

NEXT MEETING: September 9, 2020 at 5:30 PM

2020 All-Commission Goals:

1. Support development of a connected pathway system across the City of Meridian, with the Five Mile Creek Pathway and the Rail-With-Trail Pathway as the top priorities.
2. Encourage coordination with the City of Eagle to connect to the Boise River Greenbelt and with neighboring communities for additional regional connections of our pathway systems.
3. Support design and construction of Discovery Park Phase 2.
4. Participate in the design and programming of a new Community Center on the Civic Block.
5. Engage other task forces, commissions, entities, and agencies through workshops and other outreach for partnership opportunities.
6. Pursue improved tools and opportunities to engage citizens and stakeholders.
7. Continue to foster greater Commission involvement/presence in community events.
8. Discuss progress on Goals and Objectives in the MPR Master Plan.
9. Hold workshops during Commission meetings to address current issues.
10. Participate in the partnership with the Meridian Arts Commission to add theming and identity reinforcing art in Meridian parks and along pathways.
11. Participate in the design of a parking lot expansion at Heroes Park.



PARKS & RECREATION COMMISSION

REGULAR MEETING • MINUTES Meeting Online Via Zoom Wednesday, July 8, 2020 • 5:30 p.m.

The Meridian Parks & Recreation Commission is a volunteer citizens' group that is created and empowered to advise the City on issues relating to park facilities and recreation programs of the City. Their mission is to gather input from staff and other qualified personnel on issues relating to the creation and design of public parks and open spaces; to listen to public input; and to provide advice and recommendations on parks and recreation related matters to the Mayor and City Council.

1. Roll-Call Attendance

Commission President Dom Gelsomino called the meeting to order at approximately 5:32 p.m. MPR Director Steve Siddoway took roll-call attendance as follows:

| | |
|--|--|
| <input checked="" type="checkbox"/> Dom Gelsomino, President | <input checked="" type="checkbox"/> Michelle Jensen |
| <input type="checkbox"/> Jo Greer, Vice President | <input type="checkbox"/> John Nesmith |
| <input checked="" type="checkbox"/> Keith Bevan | <input checked="" type="checkbox"/> Creg Steele* |
| <input checked="" type="checkbox"/> Jennifer Bobo | <input checked="" type="checkbox"/> Jessica West |
| <input type="checkbox"/> Abbey Hutchins | <input checked="" type="checkbox"/> Councilman Brad Hoaglund, ex officio |

*Arrived at approximately 5:40 p.m.

Others present were: MPR Department staff—Parks Superintendent Mike Barton, Recreation Manager Garrett White, Pathways Project Manager Kim Warren, & Recreation Coordinator Jenna Fletcher; Deputy City Attorney Emily Kane; Meridian Community Development Director Cameron Arial; Meridian Development Corporation (MDC) Board Member Todd Lakey; & Galena Team Members Mike Chidester & Aaron Elton.

2. Adoption of the Agenda

Commission President Dom Gelsomino entertained a motion to approve the agenda as presented. Commissioner Jessica West moved to adopt the agenda. Commissioner Michelle Jensen seconded. All were in favor of the motion.

3. Approval of the June 10, 2020 Special Meeting Minutes (Spring Pathways Tour)

Commission President Dom Gelsomino entertained a motion to adopt the minutes as presented. Commissioner Jessica West moved to approve the minutes. Commissioner Michelle Jensen seconded. All were in favor of the motion.

4. Announcements

a. Upcoming Events – Steve Siddoway

MPR Director Steve Siddoway announced there was a small unveiling today of the firefighter statue at the new Fire Station #6 on Overland, hosted by the Meridian Arts Commission, which went very well.

5. Old Business

a. Meridian Open Space Survey Update – Cameron Arial

Meridian Community Development Director Cameron Arial provided an update about the Meridian Open Space Survey Executive Summary and Results via a PowerPoint. Copies of his slides are attached to these meeting minutes.

Commission Feedback:

- **Jessica West** – What are the next steps? *At this point, Cameron will present this data to City Council for any feedback and direction.*
- **Steve Siddoway** – His takeaway from the presentation is basically to build more parks and pathways and to try and use impact fees where possible. There is a strong message of support for future park land, as well as acquiring places for pathway development, which is a wonderful result based on the Department's and Commission's goals.
- **Dom Gelsomino** – He noticed that the Nature Preserve was the highest ranked category in the survey results. He asked Cameron to further elaborate into the description of the Nature Preserve, which he did. As a follow up, does this give the City a bit more breathing room being that it has been ranked high by the community members to start investing and looking more into planting additional indigenous and pollinator plants throughout the parks and recreation areas through these nature preserves? *Cameron stated the survey did not go that deep into plant selection.*

6. New Business

a. Civic Block/Community Center Update – City of Meridian, MDC, & Galena Team

MPR Director Steve Siddoway, Meridian Community Development Director Cameron Arial, Meridian Development Corporation Board member Todd Lakey, and Galena team members Mike Chidester and Aaron Elton were present for a PowerPoint presentation about the civic block which is the block where the new community center is planned. Copies of the team's slides are attached to these meeting minutes. In addition, MPR Recreation Manager Garrett White provided an update about lessons learned and design ideas/programming concerning a new community center with other municipalities he has been in contact with.

This update has been captured in a memo addressed to the MPR Commission dated July 8, 2020, which is also attached.

Commission Feedback:

- **Keith Bevan** – Depicted on the proposed design on the west side parking area, "City of Meridian temporary parking" was noted. What does this mean? Is this public parking? *Parking would be temporary, but there would be other parking within the structure. There would be community center designated parking either on the community center site (TBD), and possibly in one or both of the buildings.*
- **Brad Hoaglun** – Regarding the Hunter Lateral, what is the timeframe of knowing what the team can do with this creek? This will certainly impact the design of the

facility. They have been working with ACHD and NMID to determine whether there is a path forward or not and should have some clarity within a month.

There will be future updates where the focus will be more on the community center itself.

b. MPR Department Classes & Camps Update – Jenna Fletcher

MPR Recreation Coordinator Jenna Fletcher provided an update about the MPR Department's classes and camps in the form of a PowerPoint presentation. Copies of her slides are attached to these meeting minutes.

c. Spring Pathways Tour Debrief – Kim Warren

MPR Pathways Project Manager Kim Warren recapped about the Spring Pathways Tour held on June 10, 2020 on bicycles where participants rode 6.7 miles within the city limits. A copy of the tour route map is attached to these meeting minutes. She asked for feedback from the Commissioners on how the tour went from their perspective.

MPR Director Steve Siddoway asked the Commissioners to keep in mind the following questions:

- 1) Are there any takeaways or lessons learned MPR staff would need to take note of?
- 2) Is there anything they would change—process-wise—for next year?

Commission Feedback:

- **Dom Gelsomino** – He enjoyed the bike ride and tour. There was actual interaction with some of the neighbors regarding pathways along the tour. They stopped and engaged some of the Commissioners because they passed through sections behind their backyards. There are some residents who have the right ideas and concepts of the pathway projects but sometimes may get confused on some of the details where the connections lead. Overall, there is a consensus that there is an excitement and deep interest from the community for continued growth of the pathway network and how they deem pathways convenient and incredibly important for easy access. He would not change anything in the process. He would like to explore and strategize a future pathway network with no goatheads.
- **Keith Bevan** – It can be scary, intimidating, and not safe to cross busy streets. He would like to explore areas where they can cross roads that aren't major intersections. He did enjoy the tour.
- **Jennifer Bobo** – As a frequent user of the pathways, she saw the need for updated maps. Sometimes there are dead ends not depicted on the map where they are not very obvious and so one can't get through and then frustration arises because they have to backtrack and do not really know where to go.
- **Michelle Jensen** – No feedback at this time. (Unfortunately, she was unable to attend this year's tour.)
- **Creg Steele** – He loved the start of the tour; it was awesome! (He wasn't able to go on the bike ride this year.) The pathways tour is always a fantastic event and should continue to stay an event.
- **Jessica West** – She loves the pathways tours. She noted the drop-offs are a problem, where a section would end and then they were not quite sure which way to bike from there; i.e., Meridian and Stoddard Roads. On the maps, people really don't see these small areas with gaps because they look connected. The Commission into this issue more this time than in prior year tours.

- **Brad Hoaglun** – His comments mirrored Commissioner West’s. He found the disconnects are very small which creates a conundrum; i.e., at Victory Road. Which way does he go? These small sections are just as important as the larger connections to construct to make it a full, complete pathway system. He really appreciated MPR staff who put this tour together, which was very helpful to actually be out there to see the system and experience it.

7. Workshop – NONE

8. Staff Reports – MPR Staff

a. Steve Siddoway, Mike Barton, Garrett White, & Kim Warren

Director Steve Siddoway reported on the following:

- Covid-19 – The Covid-19 response and the reopening plan continue to be on the forefront of staff’s activities and challenges to ensure they are responding accordingly. They are managing all of the reservations currently under the Central District Health Order, where all reserved uses that are greater than 50 have been cancelled. Of course, there are first-come, first-served uses that are going to happen in the parks that staff don’t control. They are actively managing all the reservations, the people entering and exiting at the Homecourt, the size of gatherings for sports, etc.

Parks Superintendent Mike Barton reported on the following:

- Heroes Park Parking Expansion – This project continues to push forward. MPR staff is obtaining an updated Opinion of Cost and will be submitting for a Certificate of Zoning Compliance provided there are no updates to the plan that need to be made, once those costs come in. If everything goes well during the budget process, this project gets funded, and the partnership with PAL goes forward, then this project will go out to bid around November/December.
- Life Cycle Replacements – MPR staff members are putting together a life cycle replacement plan for all the things in the parks that would need to be replaced within the next 1-5 years and 6-10 years. These items will be captured, and we will get them budgeted properly so that parks continue to stay in a state of good repair and up to date.
- Kleiner Park Outdoor Gym – This project was selected as part of the Mayor’s Senior Advisory Board. The fitness equipment was ordered and has come in and is presently over at the Parks Maintenance Shop. He is working with ESI to get the concrete installed. ESI donated the entire cost of the concrete. He is also working on a recognition plaque.
- Staff Support – He has made it a priority to support some of the staff, including the new City Arborist Matt Perkins and ensuring he is fully trained, as well as supporting whatever the pathway or park maintenance needs are. It has been good to support staff to keep the forward momentum.

MPR Recreation Manager Garrett White reported on the following:

- Covid-19 – He has had many tasks regarding field reservations and working with all of the youth and adult groups, putting out protocols, and keeping things under 50. Regarding external events with temporary use permits, he has been working with a lot of the event organizers postponing and rescheduling to next year and working

with them to help keep their event alive but under 50, per the Central District Health Order, which means a lot of events have been cancelled or postponed. Many shelter reservations have been cancelled or postponed. He provided kudos to Jeannette Sanchez and Vicki Wagner for their customer service work.

- Special Events – Events have been postponed until they move to Stage 4. Renee White has been staying busy in communicating with sponsors. She has also been a team player. In addition, Renee is inspecting all park AEDs to ensure they are up to date and functional.
- Classes & Camps – Jenna Fletcher is so good at what she does. She is very busy with the Activity Guide publications and summer camps at Siena and Discovery Elementary Schools.
- Sports – Teams are utilizing one facility at each park for sports leagues to keep the numbers at 50 or below, per the Central District Health Order. MPR staff is asking groups to limit spectators. Maggie Combs is currently running the Softball and Volleyball Leagues and is looking at ways to continue sports through the fall and winter and keeping the sizes small. Skyler Cook's Cornhole League has been very successful. Another league will be added in the fall. Jeremy Aldrich in the Parks Department made the cornhole boards, which are awesome! Skyler is also running a Spikeball League.
- Arts & Culture – Audrey Belnap has been busy with art projects, such as the traffic box wraps, etc. and working with the Meridian Historic Preservation on photos and tours.
- Homecourt – The court divider curtains have all been replaced. Jake Garro is still looking at ways to limit numbers at that facility as well and keeping the facility operational.

MPR Pathways Project Manager Kim Warren reported on the following:

- Fairview Avenue Sidewalk Connection – The plans were approved for this project for construction by ACHD. This is the connection on Fairview between the Five Mile Creek and Lakes Place. A wide sidewalk is being added. A bid request has been sent. Idaho Power will relocate 5-6 power poles that are currently in the way.
- James Court – This sidewalk widening project is still under construction.
- Local Rail With Trail – She attended a meeting on this project, which is west of City Hall and has been expanded from a half mile to a mile from Meridian Road to Linder. They need to move forward on possibly acquiring some easements. This topic will be presented to Council for further direction.
- Twelve Oaks Pedestrian Bridge – She has been working on a conditioned pedestrian bridge, which is part of the Twelve Oaks project at Franklin and Linder, just on the southeast across the Ten Mile Creek. She is working out how to accept the bridge and access to and from it.
- Ten Mile Trailhead – There has been some action on this project. When they completed the design and submitted it to Community Development, it took a bit of redesign to satisfy the fire marshal resulting in a few changes to this site. With some design massage and readjustment, she believes they now have a better plan.

9. Adjourn

Commission President Dom Gelsomino entertained a motion to adjourn the meeting. Commissioner Jessica West moved to adjourn. Commissioner Keith Bevan seconded. The vote was unanimous and in favor of the motion.

There being no further business, the meeting adjourned at approximately 7:24 p.m.

(AUDIO & VIDEO ON FILE OF THESE PROCEEDINGS)

APPROVED:

_____/_____/_____
DOM GELSOMINO, PRESIDENT DATE

JO GREER, VICE PRESIDENT

/rem

Attachments:

- 1) PowerPoint Presentation: Meridian Open Space Survey Update (6 pages)
- 2) Memo: Civic Block Project Update (9 pages)
- 3) PowerPoint Presentation: Civic Block/Community Center Update (4 pages)
- 4) PowerPoint Presentation: MPR Department Classes & Camps Update (6 pages)
- 5) Map: 2020 Spring Pathways Tour Route (1 page)



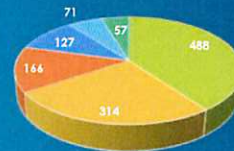
Meridian Open Space Survey

Executive Summary and Results Presentation

CAMERON ARIAL, PH.D.
COMMUNITY DEVELOPMENT DIRECTOR
JUNE 2020

Executive Summary

- ▶ Conducted May 4th through June 8th
- ▶ 1506 respondents (18+ who currently live in the City of Meridian)
- ▶ Key findings:
 - ▶ Of those surveyed Meridian citizens have positive evaluations of the value of open space.
 - ▶ Number of First Place Votes By Category:
 - ▶ Nature Reserve – 488
 - ▶ Public Parks – 314
 - ▶ Multi-Purpose Outdoor Urban Spaces – 166
 - ▶ Pathways – 127
 - ▶ Working Farm or Dairy Operation – 71
 - ▶ Historical or Cultural Significant Property – 57



■ Nature Reserve ■ Public Parks ■ Multi-purpose Outdoor
■ Pathways ■ Working Farm/Dairy ■ Historical Site

Executive Summary (cont.)

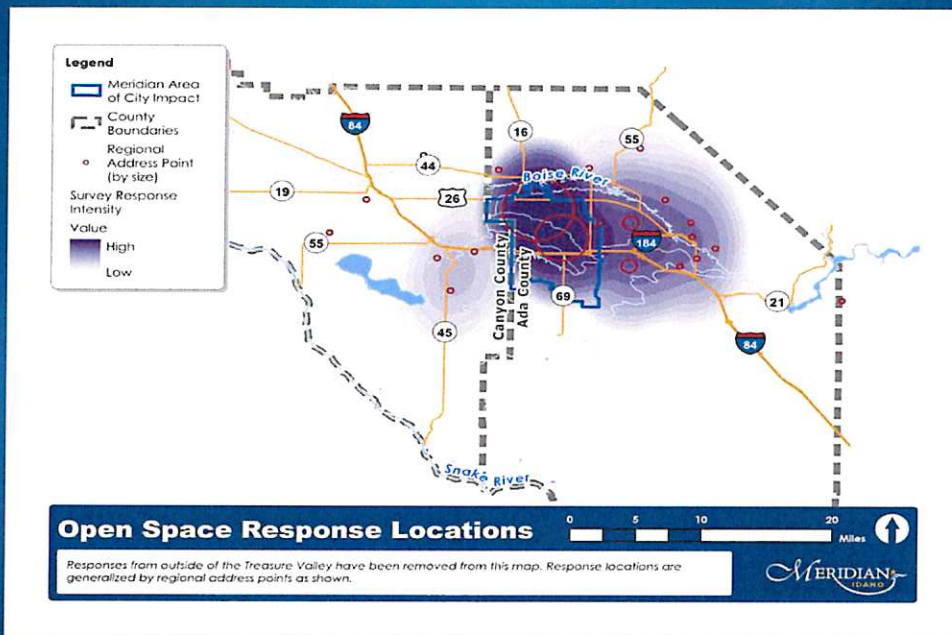
- ▶ Key findings:
 - ▶ 81% support purchasing property for open space (Q2)
 - ▶ 82% support purchasing property for an enhanced Public Parks System (Q3)
 - ▶ 79% support purchasing property for a Nature Preserve (Q6)
 - ▶ 78% support purchasing property for an enhanced Pathways System (Q4)
 - ▶ 60% support purchasing property for a Working Dairy or Farming Operation (Q8)
 - ▶ 59% support purchasing property of Historical or Cultural Significance (Q7)
 - ▶ 56% support purchasing property for a Multi-Purpose Outdoor Urban Space (Q5)
 - ▶ 457 or 48% of respondents preferred development impact fees be used to fund their open space preferences (F1)



Executive Summary (cont.)

- ▶ Other findings:
 - ▶ 66% of respondents were female and 31% were male (D1)
 - ▶ 67% of respondents are ages 25-54 (D2)
 - ▶ 71% of respondents have a Bachelor's degree or higher (D5)
 - ▶ 90% of respondents live in a Single-Family home that they own (D6)

Where respondents took the survey?



Purchasing Property

- ▶ Key Finding – 81% support purchasing property for open space (Q2)
 - ▶ Crosstab with Length of Time in Meridian
 - ▶ The longer in Meridian the less likely to support
 - ▶ Still strong support across length of time demographics
 - ▶ Max with 3-4 years at 84%
 - ▶ Min with less than 10 years of 78.4%
 - ▶ Crosstab with Age
 - ▶ 25-34 years old is peak at 87%
 - ▶ Still strong support across age demographics
 - ▶ Crosstab with Education
 - ▶ As education increases support for open space increases
 - ▶ Max with Bachelor's degrees at 87%
 - ▶ Min with Less than High School at 67%



Parks

- ▶ Key Finding – Highest support at 82% support purchasing property for open space for Public Parks
 - ▶ Crosstab with Length of Time in Meridian
 - ▶ 3-4 years support highest at 88%
 - ▶ Crosstab with Age
 - ▶ 25-34 years old is peak at 91% and 35-44 years old is next at 87%
 - ▶ Still strong support across age demographics
 - ▶ Crosstab with Education – Strong support (>80%) across educational demographics
 - ▶ Crosstab with Housing – Multi-family – Rent is peak at 90%
 - ▶ Still strong support across age demographic



Nature Preserve

- ▶ Key Finding – Second highest support at 79% support purchasing property for open space for Nature Preserve
 - ▶ Crosstab with Length of Time in Meridian
 - ▶ Max with less than 1 years at 84%
 - ▶ Min with greater than 10 years at 78%
 - ▶ Still strong support across age demographic
 - ▶ Crosstab with Age – Younger respondents tend to support declining as age goes up
 - ▶ Max with 18-25 years old at 94%
 - ▶ Min with greater than 75 years old at 67%
 - ▶ Crosstab with Education
 - ▶ Strong support across educational demographics
 - ▶ Crosstab with Housing
 - ▶ Still strong support across housing demographic



Pathways

- ▶ Key Finding – Third highest support at 78% support purchasing property for open space for Pathways
 - ▶ Crosstab with Length of Time in Meridian – 3-4 years support highest at 83%
 - ▶ Crosstab with Age – Younger tends to support declining as age goes up
 - ▶ Max with 18-25 years old at 88%
 - ▶ Min with greater than 75 years old at 63%
 - ▶ Crosstab with Education – Strong support across educational demographics
 - ▶ Crosstab with Housing – Single-family – Rent is peak at 82%
 - ▶ Still strong support across age demographic



Funding: Development Impact Fees

- ▶ Key Finding – 48% of respondents ranked development impact fees first be used to fund their open space preferences
 - ▶ Crosstab with Length of Time in Meridian – Increases the longer the respondent has lived in Meridian
 - ▶ Max with less than 1 years at 52%
 - ▶ Min with greater than 10 years at 35%
 - ▶ Still strong support across age demographic
 - ▶ Crosstab with Age
 - ▶ 45-54 year old and 55-64 year olds ranked the highest at 54% and 56% respectively
 - ▶ Crosstab with Education
 - ▶ Doctorate degrees proportionally support this highest at 68%
 - ▶ Crosstab with Housing
 - ▶ Multi-Family Own and Multi-Family-Rent supported this highest at 56% and 60% respectively

Conclusion

- ▶ Of those surveyed, citizens value open space
- ▶ They particularly value Nature Reserve, Parks, and Pathways and are willing to pay for them. All open space types received near 60% majorities.
- ▶ Citizen's prefer development impact fees be used to procure open space over bonding and using the City's reserves

source:

*Parks & Recreation
Commission Meeting
July 8, 2020*



Attachment A: Union District Parcel and Aerial Maps



Attachment D: Exciting Civic Block Aerial Map



Timeline

| | |
|--------------------|--|
| August 2019 | RFP Issued |
| October 4, 2019 | Proposals due. Proposal received from Galena Opportunity Fund |
| October 8-15, 2019 | Proposal Review Committee meetings |
| October 22, 2019 | In a joint session, City Council and MDC approved Review Committee selection of Galena and directed staff to proceed with negotiations using Committee's proposed contingencies |
| November 2019 | Analysis begins to determine eligibility and viability of a new downtown urban renewal district |
| February 26, 2020 | MDC accepted Eligibility Report for proposed new district and forwarded to City Council for consideration |
| March 10, 2020 | City Council approved Resolution No. 20-2188 accepting Eligibility Report and directing MDC to prepare First Amendment to the Meridian Revitalization Plan ("Amendment") and Urban Renewal Plan for the Union District Urban Renewal Project ("Union District Plan") |
| March 11, 2020 | MDC reviewed draft Amendment and draft Union District Plan and transmitted to City |
| March 17, 2020 | City Council reviewed draft Amendment and draft Union District Plan |
| March 25, 2020 | MDC approved Amendment and Union District Plan and transmitted to City for approval |
| April 16, 2020 | Planning and Zoning Commission adopted Resolution No. 20-01, validating conformity of Plan Amendment and Resolution 20-02 validating conformity of Union District Plan with the City's Comprehensive Plan |
| April 24, 2020 | Required notices mailed to taxing districts. Public hearing notice posted in Meridian Press |
| May 1, 2020 | Public hearing notice posted in Idaho Statesman |
| May 26, 2020 | First reading of Ordinance 20-1881 to approve Amendment and Ordinance 20-1882 to approve Union District Plan |
| June 2, 2020 | Second reading of Ordinance 20-1881 and Ordinance 20-1882 and opening of official public hearing |
| June 9, 2020 | Public hearing closed, final reading and approval of Ordinance 20-1881 adopting First Amendment to the Meridian Revitalization Plan and Ordinance 20-1882 approving Urban Renewal Plan for the Union District Urban Renewal Project |
| Fall 2020 | Galena to submit Low Income Housing Tax Credit project application to Idaho Housing and Finance Association for 2021 funding allocation |

Civic Block & Community Center RFP
Review Committee Recommendation Contingencies

The Committee recommends approval of the proposal with contingencies offered below. It is important to note that the development agreement with the respondent will place all of the risk on the developer whether the tax increment generated will be sufficient to cover reimbursement of the cost of the project and corresponding improvements. If the required contingencies are not met, the project will not move forward, and the City and MDC will not have expended any funds.

- Developer shall provide an updated pro forma, subject to audit by an independent third party retained by the City/MDC.
- Developer shall have secured bridge funding as well as a performance-based surety bond prior to construction and transfer of any property to ensure final delivery of Civic Block site.
- The project should include office or other revenue-generating and/or job-creating commercial use(s) above the community center in lieu of the charter school.
- The final project must include funded, adequate parking. Any off-site must meet a specified, approved, alternate location.
- Developer shall cover all project design costs, up to and including construction documents, for all buildings, site improvements, parking, and required public infrastructure improvements. The Developer agreed to cover the costs associated with the creation of a new urban renewal district.
- Project funding will be based on a tax increment financing (TIF) performance-based reimbursement model. Reimbursement is made upon successful completion of the improvements and only from a portion of the tax increment dollars received by MDC.
- Any new Urban Renewal District (URD) must be approved, independent of any action related to the Civic Block project and prior to final negotiations for a detailed Civic Block Development Agreement. The creation of a new District is a public process and there is no commitment that it will be approved. If a new district is not approved, then the community center project does not move forward.
- Developer shall cover any costs associated with de-annexation and creation of a new URD.
- The final project must address the Guiding Principles and Basis for Selection criteria outlined in the RFP.
- Developer agrees that its proposal will remain valid for sufficient time to allow for the decision whether to de-annex property from the current URD and create a new URD to be made and, if applicable, execution of a development agreement.

- Entry Plaza
 - Seating, Shade
 - Amenities/Art
- Lobby
 - Informal Gathering Space
 - Location for Coffee Kiosk Concession
 - Drop-in Activity Area
 - Pool/Football/Ping Pong
 - Play Space for Kids
 - Connect to Entry Plaza
 - Information desk with view of lobby and entrances
- 1 Large Community Room. +/- 5,000 s.f.
 - For large gatherings, weddings, plays, performances, banquets, etc.
 - Divisible into thirds
- 2-3 Medium/Large Multi-Purpose Rooms. +/- 900-1000 s.f.
 - For classes, parties, meetings, etc.
- 2-3 Small Multi-Purpose Rooms. +/- 500-600 s.f.
 - For smaller classes, parties, meetings, etc.
- 1-2 Conference Rooms. +/- 300-500 s.f.
 - For business meetings, possible business incubator
- Fitness/Yoga Room. +/- 700-800 s.f.
 - For a variety of exercise classes
- Kitchen
 - Definitely a Catering Kitchen for warming/serving. Maybe a Cooking Kitchen, TBD.
 - Common Service Area with access to kitchen area and large community room
- Outdoor Patio
 - Connected to Community Room
- Storage
 - Lots of it. Exact needs TBD during design development of the facility
- Parking
 - Parking will be part of the parking planned for the overall development

UNION⁹₃



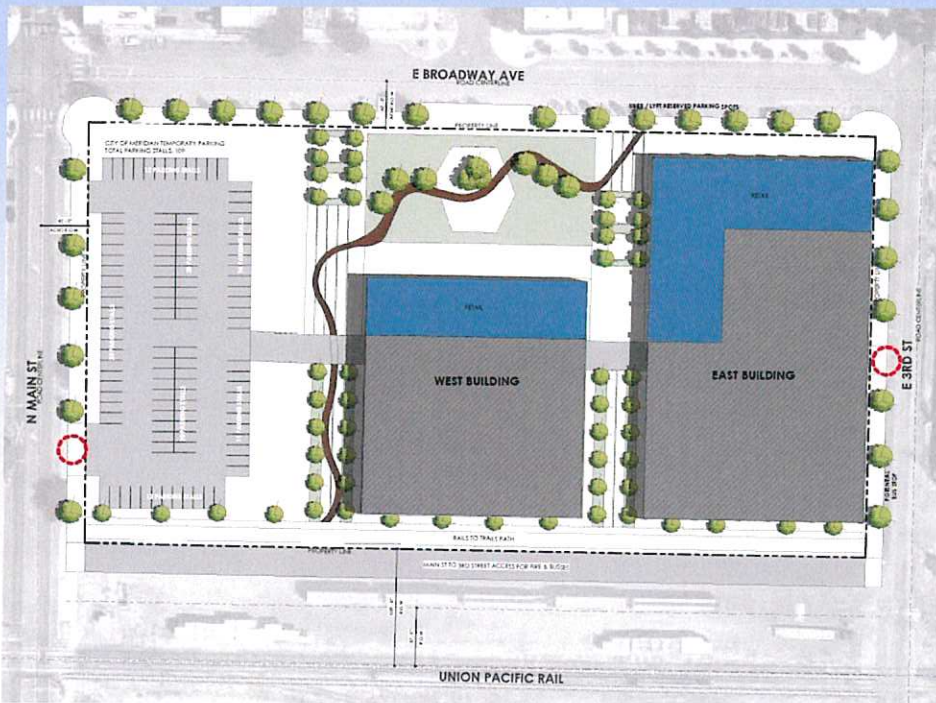
Union 93 – Housing

- 330 multifamily units
- 550 parking stalls
- ~20,000 SF retail

Future Phase

- Office development on west side
- Size TBD, but ~100,000-200,000 SF

UNION⁹₃





JULY 8, 2020

MEMORANDUM

TO: Parks & Recreation Commission

FROM: Cameron Arial, Community Development Director
Ashley Squyres, Meridian Development Corporation Administrator
Steve Siddoway, Parks & Recreation Director

RE: Civic Block Project Update

This report outlines activities to-date and provides an overview of the future development opportunities being considered for the downtown Civic Block properties.

Project History and Description

With the June 9, 2020 City Council approval of the ordinance adopting a new urban renewal district, the City and MDC stand ready to move forward to implement the Urban Renewal Plan for the new Union District (District Maps: Attachment A).

The City and MDC have been collaborating to accomplish key initiatives of the City's Strategic and Comprehensive Plans and MDC's Destination Downtown plan for quite some time, working to revitalize parcels, upgrade critical infrastructure, and spur private investment within the downtown area.

An RFP for a downtown development concept was broadly distributed in August 2019 to solicit redevelopment proposals for City- and MDC-owned properties between Idaho and Broadway and 2nd and 3rd Streets on the collective site known as the Civic Block. The process and project have continued to move forward since that time (Timeline: Attachment B).

A third party developer, Galena Opportunity Fund ("Galena"), was unanimously selected by the Proposal Review Committee comprised of City and MDC staff and legal counsel and several downtown stakeholders. The City Council and MDC Board approved the selection and directed staff to proceed with negotiations under a set of contingencies (Approved Contingencies: Attachment C) for the redevelopment of the Civic Block properties in a true Public Private Partnership (PPP).

The developer proposed to harness tax increment financing (TIF) revenues of urban renewal to be generated from its conceptual Union 93 mixed-use project on the Union Pacific properties to the south and channel those revenues to public improvements to accomplish many common City and MDC strategic goals.

The existing downtown urban renewal district will sunset in 2026. In analyzing TIF revenue projections, the short timeframe would not be sufficient to generate enough revenue to fund necessary public infrastructure improvements related to the Civic Block project and encourage private investment in the area.

Galena proposed to fund the costs to undertake the fiscal analysis and legal and administrative procedures necessary to de-annex relevant parcels from the existing district through an amendment to the Meridian Revitalization Plan and establish a new urban renewal district. Galena also engaged and funded the services of architectural firm GGLO to lead the design of the Civic Block site and Community Center facility.

An Executive Committee (“Committee”) with participants from the City’s Community Development, Parks and Recreation, and City Attorney Departments, MDC staff and legal counsel, as well as Galena and other consultants has been meeting on a weekly basis since the approval of Galena as the selected developer in order to advance these revitalization efforts. The two major tasks have been the creation of the new 16-acre Union District and ongoing site design of the Civic Block, where a new Community Center, residential and/or commercial uses, parking, and a plaza/open space are envisioned. (Civic Block Map: Attachment D)

While Galena’s initial proposal included a charter school and small auditorium, these uses present significant challenges, largely due to traffic impacts and parking constraints. Through discussions and the approved contingencies, the City and MDC reiterated the desire for revenue-generating and/or job-creating commercial uses.

The Committee has been exploring complementary uses with the Community Center. Considerations include housing and commercial space. Office and/or retail space could be part of the Community Center structure or a second, stand-alone structure. There have been promising preliminary discussions with a few potential long-term tenants that would be mutually beneficial to the City, MDC as well as the tenant being located in the downtown area.

Community Development Department Update

The Committee has been working with other stakeholders (Meridian Library District, COMPASS/VRT, MDBA, and the Meridian Chamber of Commerce) throughout the process to keep them informed and solicit their feedback. This has helped in the approval process of the Union District and the height exception for the Union 93 project, as well as site design for the Civic Block, input regarding parking solutions, future public transit planning, and integrating the Meridian Library District’s new unBound location into the overall Civic Block concept.

The Community Development Department has been working with the Parks and Recreation Department to provide space planning assistance to determine square footage requirements to create a quality community center that will meet the current and future needs of the community.

Meridian Development Corporation Update

With the approval of the Union District by the Meridian City Council on June 9, 2020 and the final transmittals to the appropriate agencies, including the Idaho State Tax Commission, the new urban renewal district is officially in place.

With the creation of the district, this allows MDC to enter into a Development Agreement (DA) and/or Owner Participation Agreement (OPA) with the developer. The purpose of the agreement is to outline what site improvements would be reimbursed by MDC. In cases like this, reimbursement is generally provided through the tax increment that the project creates and is reimbursed as expenditures are documented and increment is received by MDC.

In order to enter into an agreement, there are a number of items that need to be provided or completed including but not limited to:

- An approved development plan providing specific project details and the appropriate approvals for the project.
- A formal request by the developer outlining the site improvements they believe are in compliance with the urban renewal district's specific plan. This request is specific in nature and outlines the estimated costs per item as well as the timelines for completion.
- Review of the request by the Meridian Development Corporation Board of Commissioners for discussion, potential negotiation, and a decision.

The timing of an agreement will be dependent on the developer's ability to provide enough project specifics in order to generate an agreement.

MDC is committed to working with the developer on an agreement that meets the vision and goals of the specific plan.

Galena Opportunity Fund Update

Galena is working with ACHD and Nampa-Meridian Irrigation District to explore moving the Hunter Lateral (see Civic Block Map: Attachment D) into the right-of-way along 3rd Street.

Galena will be submitting an application to the Idaho Housing and Finance Association (IHFA) in early fall for consideration of funding to support affordable housing on the Civic Block site. There is a strong belief that the application has all the merits of a highly competitive project. Decisions on application awards will be made mid-October to mid-November. Last month, the City and MDC submitted a joint letter to IHFA supporting and demonstrating the need for affordable housing in the downtown area.

Work with GGLO has paused until such time as the optimal site use mix and Community Center space needs have been determined.

Parks and Recreation Department Update

Parks & Recreation staff participate in the weekly Executive Committee meetings.

Site visits have been conducted to learn from the operations at several existing facilities, such as the Barber Park Education & Event Center, BSU Event Services, JUMP, and the Nampa Civic Center.

Online virtual tours were conducted this spring with three existing Community Centers in Utah to gather any lessons-learned. Virtual tours included community centers in Springville, Lehi, and Draper, Utah.

As per the RFP, following is a sample program for the Community Center. This list is subject to change as we move into design:

- Entry Plaza
 - Seating, Shade
 - Amenities/Art
- Lobby
 - Informal Gathering Space
 - Location for Coffee Kiosk Concession
 - Drop-in Activity Area
 - Pool/Foosball/Ping Pong
 - Play Space for Kids
 - Connect to Entry Plaza
 - Information desk with view of lobby and entrances
- 1 Large Community Room. +/- 5,000 s.f.
 - For large gatherings, weddings, plays, performances, banquets, etc.
 - Divisible into thirds
- 2-3 Medium/Large Multi-Purpose Rooms. +/- 900-1000 s.f.
 - For classes, parties, meetings, etc.
- 2-3 Small Multi-Purpose Rooms. +/- 500-600 s.f.
 - For smaller classes, parties, meetings, etc.
- 1-2 Conference Rooms. +/- 300-500 s.f.
 - For business meetings, possible business incubator
- Fitness/Yoga Room. +/- 700-800 s.f.
 - For a variety of exercise classes
- Kitchen
 - Definitely a Catering Kitchen for warming/serving. Maybe a Cooking Kitchen, TBD.
 - Common Service Area with access to kitchen area and large community room
- Outdoor Patio
 - Connected to Community Room
- Storage
 - Lots of it. Exact needs TBD during design development of the facility
- Parking
 - Parking will be part of the parking planned for the overall development

The design process has been placed on hold during the urban renewal district creation process and while the optimal mix of uses for the site is being determined, as noted previously.

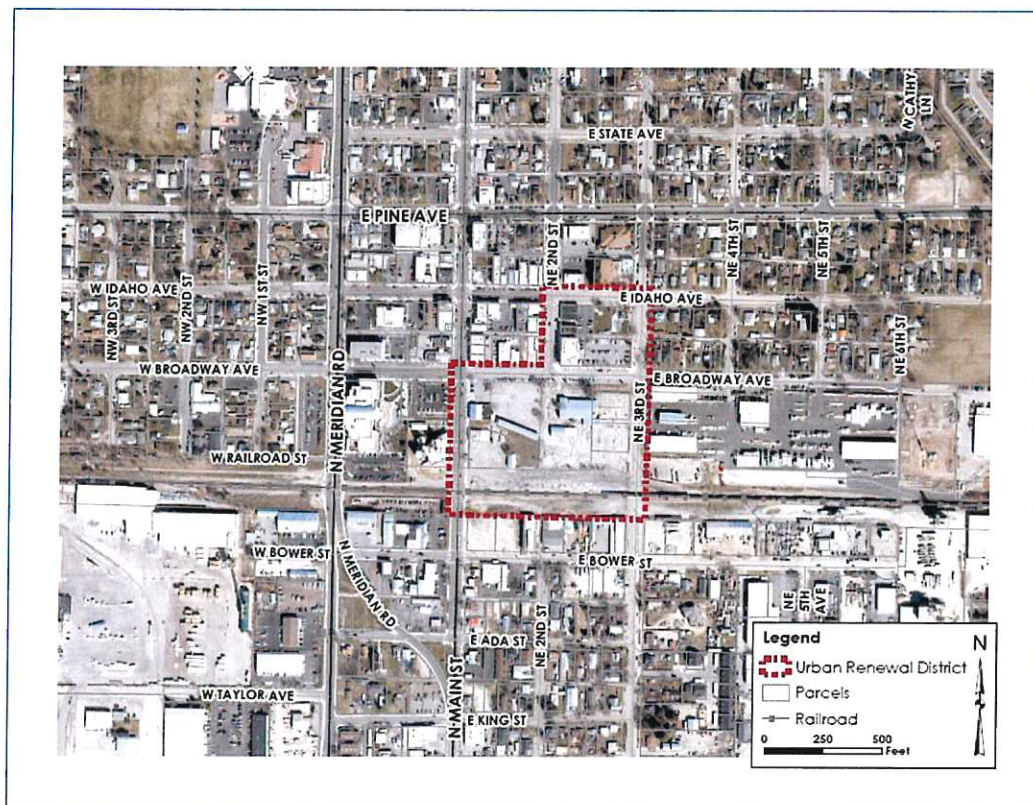
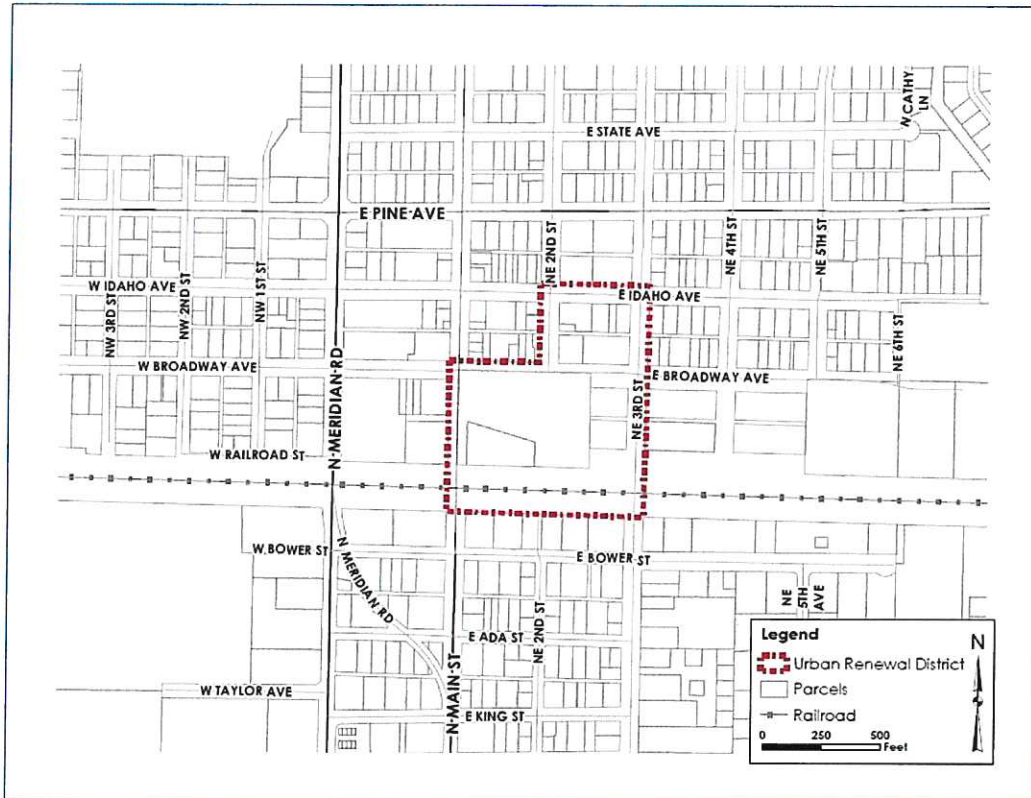
Challenges

The Hunter Lateral bisects the Civic Block site, limiting the development of leasable building area. If relocating the Hunter Lateral into the 3rd Street right-of-way is not possible, the Committee will explore moving the southerly portion of the lateral to the west, providing approximately 5,000 square feet of additional structure footprint area.

The current commercial real estate market is in flux due to the COVID-19 challenges and uncertainties. Many commercial developers of office and retail space, as well as potential tenants, have paused major financial long-term commitments. One option to be considered is phasing the project, leaving the existing Community Center in place until market conditions improve.

Attachment A

Union District Parcel and Aerial Maps



Attachment B

Timeline

| | |
|--------------------|--|
| August 2019 | RFP issued |
| October 4, 2019 | Proposals due. Proposal received from Galena Opportunity Fund |
| October 8-15, 2019 | Proposal Review Committee meetings |
| October 22, 2019 | In a joint session, City Council and MDC approved Review Committee selection of Galena and directed staff to proceed with negotiations using Committee's proposed contingencies |
| November 2019 | Analysis begins to determine eligibility and viability of a new downtown urban renewal district |
| February 26, 2020 | MDC accepted Eligibility Report for proposed new district and forwarded to City Council for consideration |
| March 10, 2020 | City Council approved Resolution No. 20-2188 accepting Eligibility Report and directing MDC to prepare First Amendment to the Meridian Revitalization Plan ("Amendment") and Urban Renewal Plan for the Union District Urban Renewal Project ("Union District Plan") |
| March 11, 2020 | MDC reviewed draft Amendment and draft Union District Plan and transmitted to City |
| March 17, 2020 | City Council reviewed draft Amendment and draft Union District Plan |
| March 25, 2020 | MDC approved Amendment and Union District Plan and transmitted to City for approval |
| April 16, 2020 | Planning and Zoning Commission adopted Resolution No. 20-01, validating conformity of Plan Amendment and Resolution 20-02 validating conformity of Union District Plan with the City's Comprehensive Plan |
| April 24, 2020 | Required notices mailed to taxing districts. Public hearing notice posted in <i>Meridian Press</i> |
| May 1, 2020 | Public hearing notice posted in <i>Idaho Statesman</i> |
| May 26, 2020 | First reading of Ordinance 20-1881 to approve Amendment and Ordinance 20-1882 to approve Union District Plan |
| June 2, 2020 | Second reading of Ordinance 20-1881 and Ordinance 20-1882 and opening of official public hearing |
| June 9, 2020 | Public hearing closed, final reading and approval of Ordinance 20-1881 adopting First Amendment to the Meridian Revitalization Plan and Ordinance 20-1882 approving Urban Renewal Plan for the Union District Urban Renewal Project |
| Fall 2020 | Galena to submit Low Income Housing Tax Credit project application to Idaho Housing and Finance Association for 2021 funding allocation |

Attachment C

Contingencies developed by RFP Review Committee, approved by City of Meridian and Meridian Development Corporation at October 22, 2019 joint meeting, and accepted by Galena Opportunity Fund

Civic Block & Community Center RFP Review Committee Recommendation Contingencies

The Committee recommends approval of the proposal with contingencies offered below. It is important to note that the development agreement with the respondent will place all of the risk on the developer whether the tax increment generated will be sufficient to cover reimbursement of the cost of the project and corresponding improvements. If the required contingencies are not met, the project will not move forward, and the City and MDC will not have expended any funds.

- Developer shall provide an updated pro forma, subject to audit by an independent third party retained by the City/MDC.
- Developer shall have secured bridge funding as well as a performance-based surety bond prior to construction and transfer of any property to ensure final delivery of Civic Block site.
- The project should include office or other revenue-generating and/or job-creating commercial use(s) above the community center in lieu of the charter school.
- The final project must include funded, adequate parking. Any off-site must meet a specified, approved, alternate location.
- Developer shall cover all project design costs, up to and including construction documents, for all buildings, site improvements, parking, and required public infrastructure improvements. The Developer agreed to cover the costs associated with the creation of a new urban renewal district.
- Project funding will be based on a tax increment financing (TIF) performance-based reimbursement model. Reimbursement is made upon successful completion of the improvements and only from a portion of the tax increment dollars received by MDC.
- Any new Urban Renewal District (URD) must be approved, independent of any action related to the Civic Block project and prior to final negotiations for a detailed Civic Block Development Agreement. The creation of a new District is a public process and there is no commitment that it will be approved. If a new district is not approved, then the community center project does not move forward.
- Developer shall cover any costs associated with de-annexation and creation of a new URD.
- The final project must address the Guiding Principles and Basis for Selection criteria outlined in the RFP.
- Developer agrees that its proposal will remain valid for sufficient time to allow for the decision whether to de-annex property from the current URD and create a new URD to be made and, if applicable, execution of a development agreement.

Attachment D

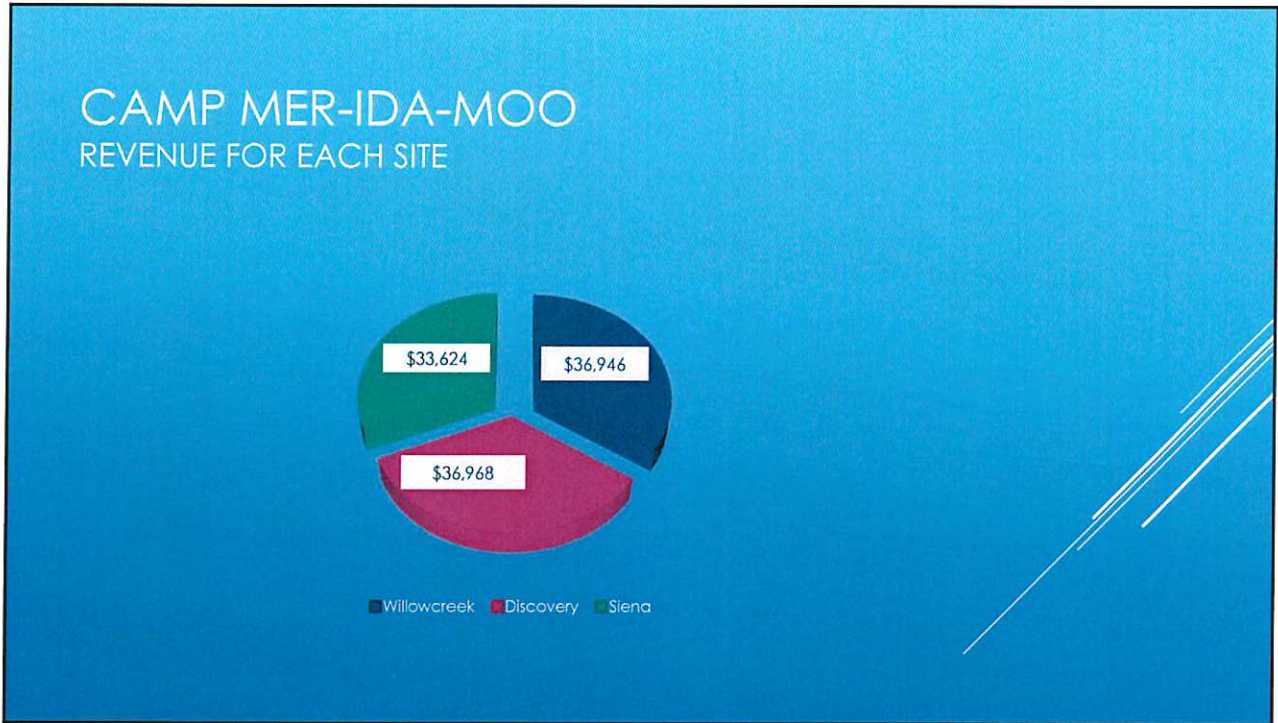
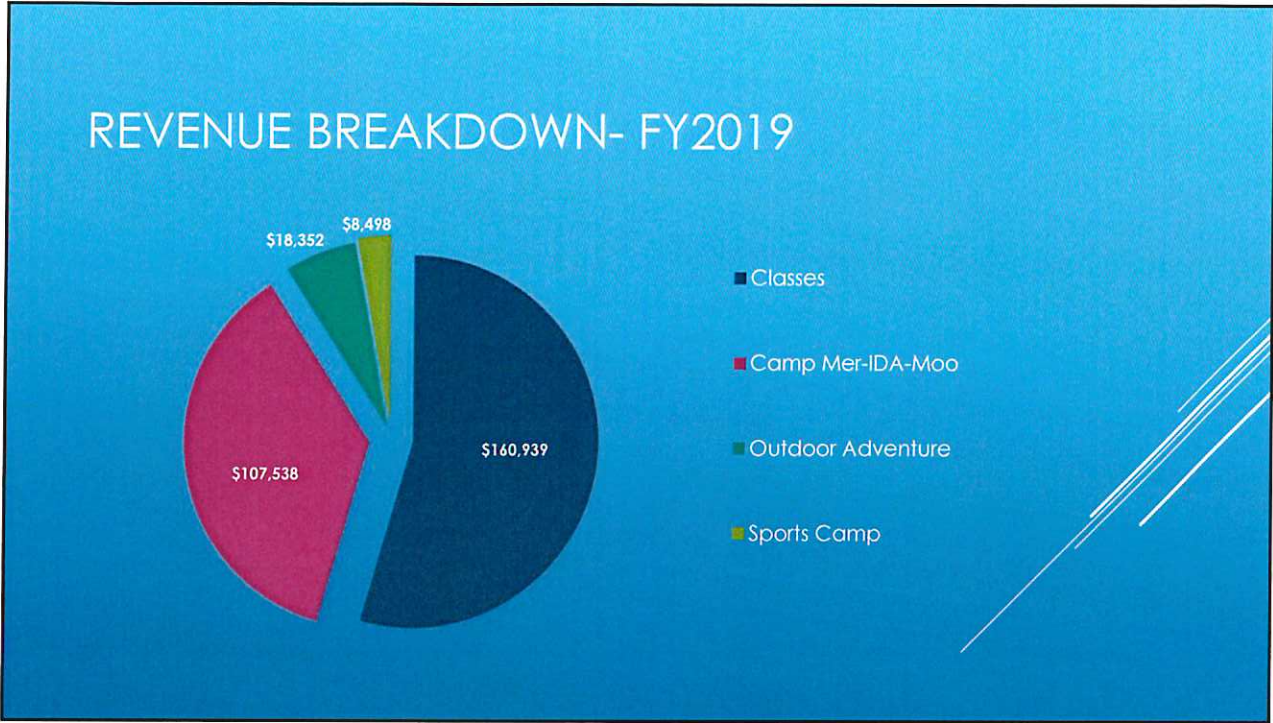
Existing Civic Block Aerial Map



CLASSES & CAMPS UPDATE

Parks & Recreation Commission
July 8, 2020





SUMMER CAMP SUCCESSES

- ▶ **CAMP MER-IDA-MOO**
 - ▶ 2019 REVENUE
 - ▶ \$107,538 (Willowcreek, Discovery, Siena)
 - ▶ 2019 EXPENSES
 - ▶ \$87,120.24
- ▶ **Outdoor Adventure Camp**
 - ▶ 2019 Revenue
 - ▶ \$18,352
 - ▶ 2019 Expenses
 - ▶ \$17,530.98
- ▶ **Sports Camp**
 - ▶ 2019 Revenue
 - ▶ \$8498.00
 - ▶ 2019 Expenses
 - ▶ \$4,791.15

- ▶ Running camp at 2 schools (Discovery & Siena) with 40 kids max
- ▶ Staff and kids take temperatures every day
- ▶ No field trips or park visits
 - ▶ Bringing in guest speakers

WHAT DOES 2020 SUMMER CAMP LOOK LIKE?

SO WHAT DO WE OFFER?

▶ YOUTH CLASSES

- ▶ Preschool
- ▶ Dance
- ▶ Tumbling/Cheer
- ▶ Lacrosse
- ▶ Martial Arts
- ▶ Fencing
- ▶ Art
- ▶ Legos
- ▶ Fashion sketching
- ▶ Tennis (summer)
- ▶ Day camp (summer)

▶ ADULT CLASSES

- ▶ Yoga
- ▶ Pickleball
- ▶ Line dancing
- ▶ Photography
- ▶ Fine art painting
- ▶ Jazzercise
- ▶ Martial Arts
- ▶ Furniture renewal
- ▶ Day trips
 - ▶ McCall Winter Carnival
 - ▶ Rafting
 - ▶ Starlight Mt. Theater



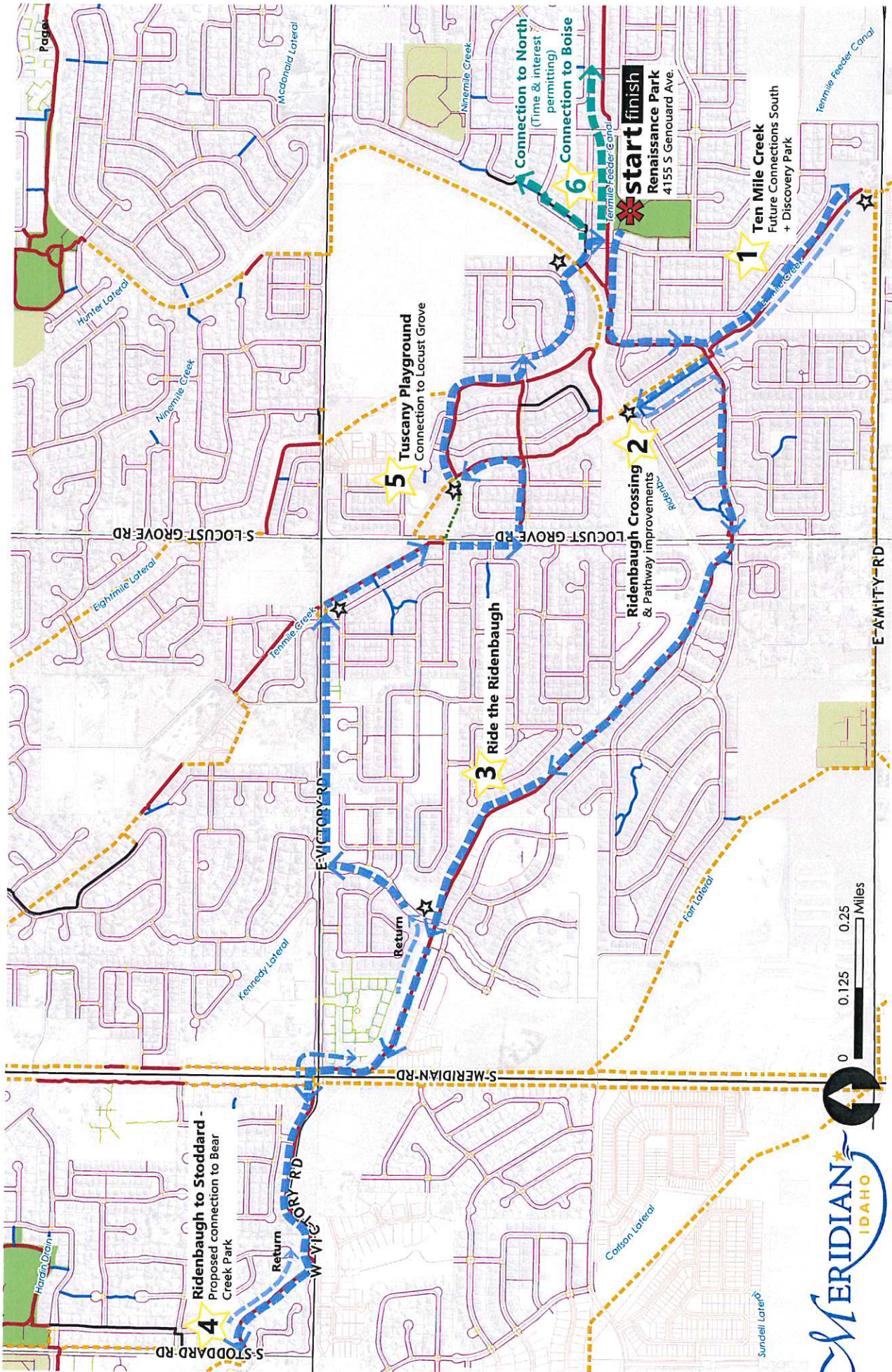
WHERE DO WE HOST THESE CLASSES?

- ▶ **Fall Guide**
 - ▶ Released mid August
 - ▶ Classes run September – December
- ▶ **Winter/Spring Guide**
 - ▶ Release mid December
 - ▶ Classes run January – May
- ▶ **Summer Guide**
 - ▶ Release mid April
 - ▶ Classes run June – August
- ▶ **Other marketing tools**
 - ▶ City Website
 - ▶ Meridian Parks and Rec Facebook page
 - ▶ Flyer-instructors will create advertisements for their classes
 - ▶ Email blasts
 - ▶ Guides to local businesses and library

HOW DO WE GET THE WORD OUT?
ACTIVITY GUIDE
RELEASED 3 TIMES A YEAR

Questions? Comments?

Thank you!



Meridian Parks & Recreation Master Plan Goals & Objectives With Updates ~ 2019-2020

Timeframe to complete is designated as:

- Short-term (up to 3 years)
- Mid-term (4-6 years)
- Long-term (7-10 years)

Goal 1: Continue to Improve Organizational Efficiencies

| Objective 1.1: <i>Maintain existing level of service goal</i> | | | |
|--|-----------------------|---------------------------|-----------------------|
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>1.1.a Continue the planning goal of four acres of developed park land per 1,000 population.</p> <p>2016-2017 Update: We are currently working on developing parkland at four locations, including Reta Huskey Park, Keith Bird Legacy Park, Hillsdale Park, and South Meridian Regional Park. The addition of these parks will increase the overall level of service to reach 4 acres per thousand.</p> <p>2017-2018 Update: Ribbon-cutting ceremonies were held for Reta Huskey and Keith Bird Legacy Parks in 2017. A grand opening celebration is scheduled for May 25, 2018 regarding Hillsdale Park.</p> <p>2018-2019 Update: Discovery Park is under construction and scheduled to open in the summer of 2019. We have accepted operations of Fuller Park and anticipate the property transfer in October 2019 from the Western Ada Recreation District.</p> <p>2019-2020 Update: With future phases of Discovery Park on hold and the population continuing to grow, we anticipate that the level of service measured in acres/thousand will decrease.</p> | TBD | Staff Time | Ongoing |
| Objective 1.2: <i>Enhance and improve internal and external communication regarding Department activities and services</i> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>1.2.a Continue to implement the Marketing Plan (Communication Plan).</p> | \$0 | Staff Time | Short-Term |

| | | | |
|---|-----|------------|---------|
| <p>2016-2017 Update: Our MPR Director has implemented a weekly check-in with our Marketing Coordinator to get more regular updates as well as meetings held on Activity Guide communication with the Meridian Press. We are keeping the website up-to-date.</p> <p>We are preparing an updated outreach presentation and are setting up meeting and have two scheduled with the Meridian Kiwanis Club and the Meridian Chamber of Commerce.</p> <p>2017-2018 Update: Our Marketing Coordinator provides a monthly update to the Parks & Recreation Commission. Presentations have been made to the Chamber of Commerce, Lions Club, and Head Start programs.</p> <p>2018-2019 Update: We are looking into new display opportunities, job fairs, health fairs, speaking engagements, and other ways to share our message with the community.</p> <p>2019-2020 Update: This year we have gone to a digital Activity Guide for the first time in response to adapting to the constant changes required by the Covid-19 pandemic. We will monitor and see how things progress.</p> <p>We continue to promote classes and activities through social media.</p> | | | |
| <p>1.2.b Review annually and update the Marketing Plan as needed.</p> <p>2016-2017 Update: Our MPR Marketing Coordinator is updating a to-do list weekly. The overall plan needs to be reviewed and updated.</p> <p>2017-2018 Update: The weekly marketing meetings between our MPR Director and Marketing Coordinator continue to occur. The Marketing Coordinator has updated the Marketing Plan.</p> <p>2018-2019 Update: Marketing Plan has been updated. No additional update.</p> <p>2019-2020 Update: No additional update.</p> | \$0 | Staff Time | Ongoing |

| Objective 1.3: <i>Provide improved signage agency-wide to make it easier for patrons to find and use parks, facilities, and pathways</i> | | | |
|--|-----------------------|---------------------------|-----------------------|
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>1.3.a Evaluate directional and wayfinding signage to facilities on roadways, pathways, and within parks.</p> <p>2016-2017 Update: We are focusing on Five Mile Creek Pathway wayfinding signs from Pine Avenue to Ten Mile Road, which will be installed this spring.</p> <p>2017-2018 Update: The pathway signage for the Five Mile Creek Pathway from Pine Avenue to Ten Mile Road has been installed. New signage at the H2 segment has been installed.</p> <p>2018-2019 Update: We are looking into additional wayfinding, including a possible center stripe along the Five Mile Creek Pathway. Timing wise, we are looking at striping after the James Court and Fairview connections are finished.</p> <p>2019-2020 Update: We are planning to implement the center stripe along the Five Mile Creek Pathway once the E. James Court connection is finished.</p> | \$0 | Staff Time | Short-Term |
| <p>1.3.b Develop signage standards for parks.</p> <p>2016-2017 Update: We've talked about having or not having standards. The standard is each park should be unique. This will not be one size fits all.</p> <p>2017-2018 Update: Signage continues to be designed and implemented on a case-by-case basis for each individual park to give it a unique theme and identity. Reta Huskey, Keith Bird Legacy, and Hillsdale Parks all have unique signage associated with them.</p> <p>2018-2019 Update: Unique signage is being designed for Discovery Park.</p> <p>2019-2020 Update: Discovery Park signage has been installed.</p> | \$0 | Staff Time | Short-Term |

| | | | |
|--|-----|------------|---------|
| <p>1.3.c Enhance and update existing park signs as parks are renovated.</p> <p>2016-2017 Update: Existing park signs will be reviewed and updated as parks are renovated.</p> <p>2017-2018 Update: Multiple signs were refurbished by sanding and painting in existing parks, such as 8th Street, Storey, Chateau, Tully, Champion, and Settlers Parks. The Heroes Park monument sign was moved to a better location.</p> <p>2018-2019 Update: Champion Park’s sign will be updated as part of a theming project in conjunction with the Meridian Arts Commission.</p> <p>2019-2020 Update: New signage in Fuller and Champion Parks have been installed.</p> | TBD | Staff Time | Ongoing |
|--|-----|------------|---------|

Objective 1.4:
Maintain existing quality standards for facilities and amenities

| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
|--|--|---------------------------|-----------------------|
| <p>1.4.a Continue to improve and upgrade existing facilities and amenities through the CFP Plan and the Life Cycle Maintenance Programs.</p> <p>2016-2017 Update: The CIP (Capital Improvements Plan) is becoming a CFP (Comprehensive Financial Plan), and we’ve updated it last fall which is presently being refined with the Mayor and Directors.</p> <p>2017-2018 Update: The 2017-2018 CFP has been updated and was submitted to Council. The Sound Garden equipment at Settlers Park was replaced. The old restroom in Storey Park was upgraded.</p> <p>2018-2019 Update: We are in the process of updating the CFP for FY2020-FY2029. The Department’s proposed draft plan has been submitted. Balancing of the plan will happen after the Impact Fee Study has been adopted.</p> <p>2019-2020 Update: The CFP has been updated for FY2021-FY2030. We are looking into a 5 and 10 year plan for Life Cycle</p> | See CFP Plan and Life Cycle Maintenance Programs | Staff Time | Ongoing |

| | | | |
|--|--|--|--|
| <p>Replacements in addition to fleet trucks. Life cycle replacements listed for FY2021 include:</p> <ol style="list-style-type: none"> 1. Storey Park pump station panel replacement 2. Storey Park, cut/pach 3,800 SF grind overlay north drive 3. Bear Creek Park grind, overlay, lots and paths 4. Settlers Park Little City of Rocks soft tile replacement 5. Heroes Park south cut/patch for roots 6. Fuller Park clean and seal coat pathway | | | |
|--|--|--|--|

Objective 1.5:
Increase social media use and navigation apps for parks and pathways

| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
|--|-----------------------|---------------------------|-----------------------|
| <p>1.5.a Explore additional social media uses and navigation apps for parks and pathways.</p> <p>2016-2017 Update: We are investigating the feasibility of a QR Code fit trail.</p> <p>2017-2018 Update: At this time, we have no plans to implement a navigation app. This will make more sense when the pathway network is more connected.</p> <p>2019-2020 Update: No additional update.</p> | TBD | Staff Time | Short-Term |
| <p>1.5.b Follow current social media best practices, review annually, and recommend updates as needed.</p> <p>2016-2017 Update: We have ongoing communications between the City’s Communications Manager and our MPR Marketing Coordinator. They discuss best practices and new trends.</p> <p>2017-2018 Update: The Communications Manager continues to host quarterly meetings about updating best practices with social media, which are attended by the Marketing Coordinator and other MPR staff.</p> <p>2018-2019 Update: Staff now also meets monthly with the Communications Manager and the Marketing Coordinator.</p> <p>2019-2020 Update:</p> | \$0 | Staff Time | Ongoing |

| <p>Staff continues to meet monthly with the Communications Manager and the Marketing Coordinator.</p> | | | |
|---|-----------------------|---|-----------------------|
| <p>Objective 1.6: <i>Increase appropriate partnerships within the community</i></p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>1.6.a Explore additional partnership opportunities as well as build on existing partnerships with focus on low service areas.</p> <p>2016-2017 Update: Last summer there was an effort to meet with all the potential partners of the South Meridian Regional Park. We have partners that have donated land for three parks. One partner is contributing up to \$500,000 towards the park. The developer is installing 80% of the pathway network within the park. Jayker's Nursery is donating a portion of the trees for Hillsdale. We are investigating the feasibility of a future park in the Brundage/Graycliff subdivision that would include the donation of land and green-up.</p> <p>2017-2018 Update: We explored the partnerships for South Meridian Regional Park; i.e., FC Nova and Treasure Valley Youth Lacrosse. We reached out to nearly 20 organizations via email and met with 6-7. These partnerships did not pan out.</p> <p>We worked on partnerships with the Fire Department for both Bear Creek Park (not moving forward) and South Meridian Regional Park (future fire station).</p> <p>We worked with the Meridian Library District on a potential partnership for a story walk in one of our parks.</p> <p>We partnered with the Meridian Arts Commission to add art in Heroes Park. In addition, we partnered with the MYAC for the installation of the Kleiner Park Memorial Plaza. The grand opening is May 4, 2018.</p> <p>We partnered with MDC for improvements to the streetscape along Pine Avenue, the Main Street Market, and the downtown tree box replacements.</p> <p>2018-2019 Update: We are finalizing our cost share and property transfer agreements with ACHD for the trailhead at the Five Mile Creek Pathway along Ten Mile Road.</p> | <p>\$0</p> | <p>Staff Time TBD Potential increased revenue or decreased expenses</p> | <p>Ongoing</p> |

| | | | |
|--|--|--|--|
| <p>Monthly meetings are being held at The Hill with the partners, including YMCA, St. Luke’s, and the West Ada School District.</p> <p>We are looking into potential expanded parking for Heroes Park with MPAL.</p> <p>We are working out an agreement with MYB regarding priority use of the ball fields in Fuller Park.</p> <p>We are looking into a potential partnership with the Meridian Library District regarding a Story Walk in Kleiner Park.</p> <p>We are working with the Meridian Senior Advisory Board to add a fishing dock in the south pond in Kleiner Park.</p> <p>We are working with the Meridian Arts Commission to add art to reinforce the themes at Champion and Renaissance Parks.</p> <p>We partnered with MYAC to add the memorial plaza in Kleiner Park and bike repair stations at multiple locations throughout our system.</p> <p>2019-2020 Update: The Meridian Rotary Club will purchase a \$5,000 drinking fountain for the Pine Avenue Pedestrian Rest Stop project.</p> <p>The ACHD partnership (cost share) is underway with construction of Ten Mile Road for the Five Mile Creek Pathway Trailhead.</p> <p>Monthly meetings are being held at The Hill with the partners, including YMCA, St. Luke’s, and the West Ada School District.</p> <p>We are in the design phase regarding the parking lot expansion at Heroes Park with MPAL. We have executed an agreement to share the cost of the design and construction.</p> <p>We have completed an agreement with MYB regarding priority use of the ball fields in Fuller Park.</p> <p>We have completed construction of the Story Walk in Kleiner Park in partnership with the Meridian Library District.</p> <p>We have added a fishing dock in the south pond at Kleiner Park in partnership with the Meridian Senior Advisory Board. We are working with them to add an outdoor gym near the same location.</p> | | | |
|--|--|--|--|

| | | | |
|---|------------|-------------------|----------------|
| <p>We worked with the Meridian Arts Commission to add art to reinforce the themes at Champion and Renaissance Parks. The Champion’s Flame and Illuminations art pieces were installed at their respective parks.</p> <p>We worked with MYAC to add recycling receptacles in downtown.</p> <p>We are working in partnership with the Planning Department, MDC, and the Galena Fund to develop plans for a future community center.</p> <p>Intermountain Pet Hospital donated funds for a splash amenity for the Discovery Park dog park.</p> | | | |
| <p>1.6.b Ensure all existing and future partnerships are accurately portrayed in a signed partnership agreement (Sample Partnership Policy has been provided in Appendix E).</p> <p>2016-2017 Update: We have partnership agreements actively being worked on with Legal staff on three parks - Hillsdale, Reta Huskey, and Keith Bird Legacy.</p> <p>2017-2018 Update: The partnership agreement is provided to all potential partners.</p> <p>2018-2019 Update: No additional update.</p> <p>2019-2020 Update: The partnership policy has been provided to a BMX club for possible future discussions.</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |
| <p>1.6.c Identify desired sports facilities or complexes and establish partnerships that foster their development.</p> <p>2016-2017 Update: We purchased the Homecourt facility in the fall of 2016. We are working on the sports complex at the South Meridian Regional Park.</p> <p>2017-2018 Update: We continue to be open to potential partnerships for the sports complex at the South Meridian Regional Park.</p> <p>2018-2019 Update:</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Ongoing</p> |

| | | | |
|--|-------------------------------------|---|-------------------------------------|
| <p>The sports complex at Discovery Park is under construction. Phase 1 is set to open in the summer of 2019.</p> <p>2019-2020 Update: The partnership policy has been provided to the SW Ada Little League and Idaho Storm FC.</p> | | | |
| <p>1.6.d Continue to explore partnerships with alternative providers to increase level of service. (Strategic Plan 5.A.2)</p> <p>2016-2017 Update: We are updating our partnership agreement with the West Ada School District on sports facilities, summer camp sites, and the Boys & Girls Club gym.</p> <p>2017-2018 Update: We completed the partnership agreement update with the West Ada School District, including the sports facilities, as well as Hillsdale Park. We completed a partnership agreement with the YMCA for parking at Hillsdale Park. We are currently coordinating the transition of the YMCA moving out of Homecourt.</p> <p>We have also updated our partnership agreement with Cole Valley Christian School regarding the baseball and softball programs.</p> <p>2018-2019 Update: We continue to expand our partnership with West Ada Schools to include one more summer camp site at Discovery Elementary School. We are looking into a fourth summer camp site for 2020.</p> <p>We have appreciated our partnership with the Meridian Library District to host reading programs at our summer camps.</p> <p>We have a partnership with the Western Ada Recreation District to take over maintenance and operations of Fuller Park for FY19 with the intent of owning it October 2019.</p> <p>2019-2020 Update: We completed the transfer of Fuller Park from the Western Ada Recreation District (WARD).</p> | TBD | Staff Time | Ongoing |
| <p>Objective 1.7: <i>Increase the utilization of technology to improve customer service and efficiencies</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|---|------------|-------------------|-------------------|
| <p>1.7.a Continue to explore additional opportunities to expand the use of technology Department wide.</p> <p>2016-2017 Update: We are looking into new Recreation Software. Anticipated implementation is August 2017.</p> <p>2017-2018 Update: The Rec1 software was implemented on December 5, 2017.</p> <p>2018-2019 Update: The membership program at the Homecourt has been implemented, including membership cards and check-in scanners.</p> <p>We are working with the IT Department to implement fiber at the Homecourt.</p> <p>Old DVRs are being switched out with newer NVRs throughout our parks.</p> <p>2019-2020 Update: We have requested 7 computer replacements for FY2021 as Surfaces in order to facilitate more digital or remote work opportunities.</p> <p>We have implemented an option for timecards that uses smart phone technology.</p> <p>We are implementing a 3G to 4G technology upgrade in our SCADA system.</p> <p>We have upgraded the Generations Plaza water feature in conjunction with the Water Department to give us more accurate control.</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |
| <p>1.7.b Increase the use of technology by providing online shelter reservations and a mobile application of the Department’s website.</p> <p>2016-2017 Update: The City now has a mobile phone version overall. Additional improvements will be made to make it more user-friendly.</p> <p>2017-2018 Update: Online facility reservations are now available, including from mobile devices.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short-Term</p> |

| | | | |
|---|--|--|--|
| <p>2018-2019 Update: The Parks crew now has access to the shelter reservation schedule online through smartphone technology.</p> <p>For the first time, we were able to have our shelter reservations open online prior to opening for business in the office. More than half of the reservation transactions occurred online.</p> <p>2019-2020 Update: The online reservation process has been going well and has proven to benefit both customers and staff.</p> | | | |
|---|--|--|--|

Objective 1.8:
Staff appropriately to meet demand and maintain established quality of service

| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
|--|-----------------------|---------------------------|-------------------------------------|
| <p>1.8.a Hire and train staff for current and future parks, facilities, and pathways maintenance demands.</p> <p>2016-2017 Update: We are in the hiring process for a new Groundskeeper I.</p> <p>2017-2018 Update: We hired a new Groundskeeper 1 and a Pathways Project Manager. We have one additional position opening for the South Meridian Regional Park.</p> <p>2018-2019 Update: The Discovery and Fuller Park Senior Maintenance Technician positions are now filled.</p> <p>We are working with HR to explore alternative processes to improve seasonal hiring.</p> <p>2019-2020 Update: We increased seasonal worker wages to be competitive with the market.</p> <p>The current model of in-house training continues to progress for the onboarding of new staff and continued training for existing staff.</p> | \$0 | TBD | Short-Term Mid-Term Long-Term |
| <p>1.8.b Hire and train staff for current and future recreation programming and facility usage demands.</p> <p>2016-2017 Update: We hired a new Recreation Sports Coordinator to start employment on 1/9/17. We hired and trained a new Recreation Site Supervisor and Homecourt facility staff.</p> | \$0 | TBD | Short-Term Mid-Term Long-Term |

| <p>2017-2018 Update: We hired a Recreation Camp Coordinator in March 2018. We have two other Homecourt Specialists positions starting in May 2018.</p> <p>2018-2019 Update: The new Recreation Camp Coordinator position was a success. We will be updating additional future staffing needs.</p> <p>We filled two Homecourt Specialist positions that were vacated and added one more starting in February 2019.</p> <p>2019-2020 Update: The Arts & Culture Coordinator position was moved from the Clerk’s Department to the Parks & Recreation Department for better coordination.</p> <p>We filled the new Recreation Coordinator 1 (Sports) position.</p> | | | |
|--|-----------------------|---------------------------|-----------------------|
| <p>Objective 1.9: <i>Maintain and keep current the Department Standard Operating Procedures (SOP) and Policies</i></p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>1.9.a Review Department SOP and policies annually and update as needed.</p> <p>2016-2017 Update: Policies for instructors, classes, and special event SOPs have recently been reviewed. Park shelter fees are being updated.</p> <p>2017-2018 Update: The Department-wide fee schedule has been reviewed and was approved by City Council with the rest of the City-wide fee schedule update.</p> <p>2018-2019 Update: We have provided all current Department-level policies to Human Resources for review.</p> <p>We just finalized an update to our cancellation, rescheduling, and raincheck policy.</p> <p>2019-2020 Update: No additional update.</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |

| <p>1.9.b Review the City Code Chapter for Parks and Recreation annually and recommend updates as needed.</p> <p>2016-2017 Update: We need to look at our Forestry ordinance. The code is referenced as needed.</p> <p>2017-2018 Update: An update to the Forestry ordinance is in progress.</p> <p>2018-2019 Update: We have discontinued our Alcohol Permitting process and tied it directly to shelter reservations.</p> <p>We changed the trespass section of the Parks Code from a misdemeanor to an infraction to help with Movie Night enforcement.</p> <p>Parks & Recreation staff have participated in the process for the vehicle sharing program ordinance.</p> <p>2019-2020 Update: We updated the Forestry ordinance of the Unified Development Code (UDC).</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |
|---|-----------------------|---------------------------|-----------------------|
| <p>Objective 1.10: <i>Expand the volunteer program</i></p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>1.10.a Improve the current Park Ambassador Program.</p> <p>2016-2017 Update: The Volunteer Coordinator is now a member of our department. We have expanded this program to be a system-wide Park Ambassador Program. Barb implemented an orientation meeting as well as held an appreciation banquet for end-of-season volunteers.</p> <p>2017-2018 Update: The orientation meeting for the summer of 2018 season went well. Our Volunteer Coordinator has purchased umbrellas for events that have been well received by volunteers. She also purchased a bike for the Park Ambassadors and are looking at potential replacements for the Park Ambassador vehicle.</p> <p>2018-2019 Update:</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Short-Term</p> |

| | | | |
|--|-----|------------|----------|
| <p>We have new vehicle approved in the FY2019 budget for the Park Ambassador program, which has been received.</p> <p>Our Volunteer Program Coordinator hosted the end-of-season recognition to ensure volunteers know their service has been appreciated.</p> <p>2019-2020 Update: The volunteer program is currently on hold, due to the Covid-19 outbreak.</p> | | | |
| <p>1.10.b Continue to make use of other volunteer opportunities for park projects and events.</p> <p>2016-2017 Update: Regarding the Independence Day Celebration and the Meridian Block Party, we increased the number of volunteers. Christmas in Meridian went well with volunteers at the Winter Lights Parade, Children's Winterland Festival, and City Hall tree.</p> <p>2017-2018 Update: Our Volunteer Coordinator continues to leverage volunteers effectively for community events. She provided an update to the MPR Commission in July 2017. We have a new website for volunteer scout project applications.</p> <p>2018-2019 Update: Our Volunteer Program Coordinator continues to provide volunteers for all of our Department's events.</p> <p>We completed several scout projects last fall and coordinated community volunteer projects, such as flower planting, etc. We have five Eagle Scout projects scheduled for Discovery Park in summer of 2019.</p> <p>2019-2020 Update: We completed numerous volunteer projects, including five Eagle Scout projects in Discovery Park and one in Renaissance Park.</p> | \$0 | Staff Time | On-going |

Goal 2: Increase Financial Opportunities

| <p>Objective 2.1 <i>Increase special event and activities sponsorships</i></p> | | | |
|--|-------------------------------------|---|-------------------------------------|
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |
| <p>2.1.a Explore additional sponsorship opportunities and build on existing sponsorships.</p> | \$0 | Staff Time TBD | Short-Term Mid-Term Long-Term |

| | | | |
|---|------------|--|--|
| <p>2016-2017 Update: Our Recreation Coordinator over Special Events has been active on the sponsorship front with Christmas in Meridian and CableONE Movie Night. We had new sponsorship for Christmas to show “The Grinch” movie on the side of building. We also received a new glowstick sponsor, Dutch Bros., for the Winter Lights Parade. Walmart gave us a discount for gifts purchased for the Holiday Classic Volleyball Tournament. The big focus for next year is to get a sponsor for Santa Letters. We continue to fill our sponsorships with events.</p> <p>2017-2018 Update: The Homecourt Facility Manager is looking into potential sponsorship opportunities. The Recreation Coordinator over adult sports implemented a championship night with prize sponsors. The Recreation Coordinator over special events got a stage sponsorship for the Independence Day Festival. She added a couple more sponsors regarding Christmas in Meridian.</p> <p>2018-2019 Update: Christmas in Meridian sponsorships are increasing, including a new sponsor for the Downtown Business Decorating Contest.</p> <p>The Twilight Christmas Market is getting a brand new sponsor this year that will allow us to contract out production of the event.</p> <p>The Special Events Coordinator is working on sponsorships for all upcoming events in 2019.</p> <p>2019-2020 Update: The Special Events Coordinator is working on sponsorships for all upcoming events in 2020.</p> | | <p>Potential increased revenue or decreased expenses</p> | |
| <p>2.1.b Ensure that all existing and future sponsorships are accurately portrayed in a signed sponsorship agreement (Sample Sponsorship Policy has been provided in Appendix D).</p> <p>2016-2017 Update: The sponsorship agreements are currently handled at the staff level with periodic City Council updates for recognition. Larger sponsors have formal agreements.</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Short Term Mid-Term Long-Term</p> |

| <p>2017-2018 Update: The sponsorship agreement is actively being used with all sponsorships. The Recreation Coordinator over special events continues to go to Council three times per year to recognize sponsors.</p> <p>2018-2019 Update: We are continuing with the process noted above.</p> <p>2019-2020 Update: No additional update.</p> | | | |
|---|-----------------------|---------------------------|-----------------------|
| <p>Objective 2.2: <i>Evaluate Developer Impact Fee Ordinance</i></p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>2.2.a Review Developer Impact Fee revenue annually to align with CFP requests and existing LOS.</p> <p>2016-2017 Update: Our MPR Director has attended three Impact Fee Committee meetings this last year where the Impact Fee updates have been discussed and scheduled.</p> <p>2017-2018 Update: Our MPR Director continues to serve on the City’s Impact Fee Committee. A presentation was made in August 2017 to the Building Contractors Association regarding a potential raise in Impact Fees.</p> <p>City Council approved the Impact Fee raise in January 2018; effective March 1, 2018. A consultant is currently being selected to facilitate the next Impact Fee Study.</p> <p>2018-2019 Update: We have reviewed current Impact Fee revenues with the CFP process this fall. The updated Impact Fee Study is in progress and under review by the Impact Fee Committee.</p> <p>2019-2020 Update: New Impact Fees have been adopted by Council.</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |

| | | | |
|---|------------------------------|----------------------------------|------------------------------|
| <p>2.2.b Review Impact Fee Ordinance approximately every five years.</p> <p>2016-2017 Update: The next major update will be in 2018; this happens on a five-year cycle.</p> <p>2017-2018 Update: The Impact Fee Committee met in April 2018 to discuss the process for updating the Impact Fee ordinance. Commissioner Nesmith serves on this committee and is participating in the discussions.</p> <p>2018-2019 Update: The consultant Raftelis has been hired for the new Impact Fee Study. We have worked closely with the Finance Department to provide the information needed for the Impact Fee Study.</p> <p>2019-2020 Update: The new Impact Fee Ordinance was completed and adopted by Council.</p> | \$0 | Staff Time | Ongoing |
| <p>Objective 2.3: <i>Pursue grant and philanthropic opportunities</i></p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |

| | \$0 | Staff Time | Short-Term |
|---|-----|------------|------------|
| <p>2.3.a Continue to seek philanthropic donations and grant opportunities.</p> <p>2016-2017 Update: Our Recreation Coordinator over special events is applying for an Outdoor Idaho Grant regarding Unplug & Be Outside Week for marketing and/or prizes. Walmart donated all Christmas trees for the Tree Lighting Ceremony this year. We attended a grant meeting for a fishing dock at Settlers Park but determined the next application cycle will be in January 2018. Our Recreation Manager budgeted to attend a grant workshop this year. We are getting donations of park improvements. Marti Hill will donate Hillsdale Park. Brighton Corporation donated the park development green-up at Keith Bird Legacy. We have the land donation at Reta Huskey Park. We received donations for the Tully Park outdoor gym through the High Five Grant, and Conger Management.</p> <p>2017-2018 Update: We applied for an AARP grant for a Park Ambassador Program vehicle. We will monitor the opportunity for an Idaho State Parks grant for fishing docks in Settlers Park if funds are available. We completed the Storey Park restroom ADA upgrades with a CDBG grant. We applied for a grant with Local Highway Technical Assistance Council (LHTAC) for the Lemp/Larkwood Pathway.</p> <p>2018-2019 Update: Our Special Events Coordinator applied for and received a \$1,000 grant from Outdoor Idaho for Unplug & Be Outside. Funds were spent on marketing, prizes, and equipment giveaways.</p> <p>We took ownership of Hillsdale Park on August 31, 2018. The land is a donation from Marti Hill through the Treasure Valley Family YMCA.</p> <p>We explored the fishing dock grant with Idaho State Parks which will now be funded through a partnership with the Meridian Senior Advisory Board.</p> <p>2019-2020 Update: We have submitted for an AARP grant to install AED boxes in parks.</p> | | | |

| | | | |
|--|-------------------------------------|---|-------------------------------------|
| <p>2.3.b Consider contracting with a dedicated grant writer to research, submit, and track federal, regional, state, and local grants.</p> <p>2016-2017 Update: We have been working with the in-house grant manager to apply for potential grants.</p> <p>2017-2018 Update: We continue working with the in-house CDBG grant manager and COMPASS to apply for potential CDBG and TAP grants respectively.</p> <p>2018-2019 Update: See above.</p> <p>2019-2020 Update: We secured a Community Development Block Grant (CDBG) to fund construction regarding the Fairview Avenue Sidewalk Widening project.</p> | <p>Potential Matching Funds TBD</p> | <p>% of successful grants TBD</p> | <p>Short-Term</p> |
| <p>Objective 2.4: <i>Implement a cost recovery and pricing policy</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|--|------------|-------------------|----------------|
| <p>2.4.a Continue periodic evaluation of fees for programs and facilities.</p> <p>2016-2017 Update: We took three program fee updates to City Council for the Activity Guide. We will update our Park Shelter Fees this year; to Council 1/10/17.</p> <p>2017-2018 Update: Department-wide fees were reviewed and updated over the summer of 2017. The City-wide update went to Council on 8/22/17. New fees for Homecourt programs were discussed and approved in April 2018.</p> <p>2018-2019 Update: We continue to work with the Financial Analyst in the Finance Department to complete the priority based budgeting process.</p> <p>Sports league fees were updated in July and December 2018.</p> <p>2019-2020 Update: We completed Phase 1 of the Priority Based Budgeting (PBB) process.</p> <p>We are working with the Finance Department to review our fees in relation to the cost recovery model.</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |
|--|------------|-------------------|----------------|

| | | | |
|--|-----------------|-------------------|-------------------|
| <p>2.4.b Continue to support the current Care Enough to Share Scholarship Program.</p> <p>2016-2017 Update: We did the Care Enough to Wear Jeans program this summer to help get donations.</p> <p>2017-2018 Update: We are maintaining a healthy balance in our Care Enough to Share account, thanks in large part to the Care Enough to Wear Jeans program.</p> <p>2018-2019 Update: The Care Enough to Share Jeans program has concluded for the summer in August 2018.</p> <p>We are looking for new ways to promote the Care Enough to Share program.</p> <p>Public Works donated roughly \$800 from Public Works Week to benefit the program.</p> <p>We are working with IT to make the CETS form an online tool.</p> <p>2019-2020 Update: The number of children served by the CETS program last year was 16.</p> | <p>\$0</p> | <p>\$0</p> | <p>Ongoing</p> |
| <p>2.4.c Develop a cost recovery and pricing policy.</p> <p>2016-2017 Update: We adopted a cost recovery philosophy in the Master Plan and are following it.</p> <p>2017-2018 Update: City Council has expressed an interest in revisiting the cost-recovery philosophy. This process will be explored with the Finance Department’s new Financial Analyst.</p> <p>2018-2019 Update: The cost recovery philosophy will be revisited upon completion of the priority based budgeting process.</p> <p>2019-2020 Update: We may be able to revisit and update our cost recovery philosophy with the five-year MPR Master Plan if approved for the FY2021 budget.</p> | <p>\$40,000</p> | <p>Staff Time</p> | <p>Short-Term</p> |

| | | | |
|--|-----|------------|------------|
| <p>2.4.d Explore feasibility of a dedicated funding source for parks and recreation through special revenue, sports, or other available sources.</p> <p>2016-2017 Update: We are working with the dedicated art fund and are using it to provide art in Heroes Park specifically. We are looking for future theming opportunities.</p> <p>2017-2018 Update: We are looking into a potential beverage contract for the Homecourt.</p> <p>2018-2019 Update: No additional update.</p> <p>2019-2020 Update: No additional update.</p> | TBD | Staff Time | Short-Term |
|--|-----|------------|------------|

Goal 3: Continue to Improve Programs and Service Delivery

| Objective 3.1: <i>Increase year round recreational programming and activities</i> | | | |
|---|-----------------------|---------------------------|-----------------------|
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>3.1.a Continue to look for opportunities to expand indoor recreational programs and activities.</p> <p>2016-2017 Update: We purchased the Homecourt. We expanded adult sports as well as open gym times for the public. We were able to start using Paramount Elementary for classes.</p> <p>2017-2018 Update: We are in the process of designing Bay 5 of the Homecourt to include additional activity space.</p> <p>2018-2019 Update: The budget was recently approved for Bay 5 of the Homecourt which will be renovated to include additional activity space in the summer of 2019.</p> <p>The updated Impact Fee Study is proposed to include Impact Fees for a future community center.</p> <p>2019-2020 Update:</p> | \$0 | Staff Time | Short-Term |

| | | | |
|---|------------|-------------------|----------------|
| <p>With the completion of Bay 5 at the Homecourt, we have added new classes and expanded current ones at this location.</p> | | | |
| <p>3.1.b Continue to monitor recreational trends to stay current with programming and demand.</p> <p>2016-2017 Update: Our MPR Director and Parks Superintendent attended the annual National Recreation & Parks Association Conference. Our Recreation Manager, Marketing Coordinator, Recreation Coordinator over Special Events, and Director attended the Idaho Recreation & Parks Association Annual Conference.</p> <p>2017-2018 Update: Through the MPR Strategic Plan process, we are researching programming trends and ideas to fill identified gaps with our Activity Guide offerings. An update will be brought to the MPR Commission in the summer of 2018.</p> <p>2018-2019 Update: The Recreation Manager hosted a workshop with the MPR Commission to prioritize gaps in current programming in June 2018.</p> <p>The MPR Director and Parks Superintendent attended the 2018 NRPA Conference. The Recreation Manager and Recreation Coordinator over classes and camps will attend the conference in 2019.</p> <p>2019-2020 Update: New programs being added to address recreational trends include Spikeball and Cornhole leagues and a walk/run challenge.</p> <p>We have added a Girl's Fastpitch June Tournament/League.</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |
| <p>3.1.c Continue to look for opportunities to expand programs around working hours and commuting citizens.</p> <p>2016-2017 Update: We added Open Gym times, which were designed for people in the evenings.</p> <p>2017-2018 Update: Through the MPR Strategic Plan process, we are researching programming trends and ideas to fill</p> | <p>\$0</p> | <p>Staff Time</p> | <p>Ongoing</p> |

| | | | |
|---|-----|------------|---------|
| <p>identified gaps with our Activity Guide offerings. An update will be brought to the MPR Commission in the summer of 2018.</p> <p>2018-2019 Update: A call for new instructors and programs goes out in advance of each Activity Guide. We are constantly looking for new opportunities to expand our programs.</p> <p>Once the Homecourt Bay 5 renovations are finished, we will have additional space to host classes.</p> <p>2019-2020 Update: By hiring the Recreation Coordinator (1) Sports, we are expanding our programs for citizens. As noted above, we have expanded programs at the Homecourt with the addition of Bay 5.</p> | | | |
| <p>3.1.d Explore increasing the number of program opportunities for seniors, special needs, teens, and tweens.</p> <p>2016-2017 Update: Senior opportunities were added for multiple events, such as the McCall Winter Festival, Shoshone Falls, Winter Garden Aglow, and Starlight Mountain Theater. Our Homecourt Facilities Manager is looking into senior wheelchair basketball, pickleball, and indoor over-the-line softball.</p> <p>2017-2018 Update: Through the MPR Strategic Plan process, we are researching programming trends and ideas to fill identified gaps with our Activity Guide offerings. An update will be brought to the MPR Commission in the summer of 2018.</p> <p>2018-2019 Update: The Commission confirmed in their June workshop that expanding program offerings for these groups is a priority. However, additional space and instructors will be needed in order for the expansion to occur.</p> <p>We added a senior trip in spring of 2018 to the Planetarium. A new cooking class is available for tweens.</p> <p>2019-2020 Update: Programming opportunities for seniors are currently on hold, due to the Covid-19 pandemic.</p> | \$0 | Staff Time | Ongoing |
| <p>3.1.e</p> | TBD | Staff Time | Ongoing |

| | | | |
|--|-----|------------|---------|
| <p>Determine, attract, promote, and maintain a “signature” event for the City. (Strategic Plan 5.B.1)</p> <p>2016-2017 Update: We are defining this through the Strategic Plan process.</p> <p>2017-2018 Update: City Council deleted this objective from the City-wide Strategic Plan. We continue to improve our existing events and provide support to Dairy Days.</p> | | | |
| <p>3.1.f Set targets, identify gaps, and deploy programs, activities, and events that provide family-centered recreational opportunities. (Strategic Plan 5.B.4)</p> <p>2016-2017 Update: We are defining this through the Strategic Plan process.</p> <p>2017-2018 Update: Work on this objective began in June 2017. The inventory and gap analysis is underway. An update will be brought to the MPR Commission in the summer of 2018.</p> <p>2018-2019 Update: The Recreation Manager hosted a workshop with the MPR Commission to prioritize gaps in current programming in June 2018. This objective was completed in December 2018.</p> <p>2019-2020 Update: We have added new classes, such as Kendo, Fencing, Spanish Lessons, Creative Writing, Social Dancing, and Cooking classes.</p> | TBD | Staff Time | Ongoing |

Goal 4: Maintain and Improve Facilities and Amenities

| Objective 4.1 <i>Maintain and improve existing facilities</i> | | | |
|--|------------------------------|----------------------------------|------------------------------|
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>4.1.a Continue to implement existing plans, CFP, Master Plan, and Life Cycle Replacement Programs.</p> <p>2016-2017 Update: We replaced the Adventure Island Playground surfacing at Settlers Park. We upgraded the lights at Storey Park. This update is documenting our progress on the Master Plan.</p> | TBD | Staff Time | Ongoing |

| | | | |
|---|-----|------------|---------|
| <p>2017-2018 Update: The Sound Garden at Settlers Park, the Christmas in Meridian décor, and other replacement items were approved and replaced as per the FY2018 budget.</p> <p>2018-2019 Update: The Homecourt lighting project was completed.</p> <p>The Storey Park well was replaced.</p> <p>The well in Settlers Park is scheduled to be replaced in the summer of 2019.</p> <p>Discovery Park is scheduled to open in summer 2019.</p> <p>2019-2020 Update: The Homecourt Bay 5 and restroom remodel was completed.</p> <p>The well in Settlers Park was replaced.</p> <p>The Homecourt curtain dividers were replaced in July 2020.</p> <p>The Charlie Rountree Ball Field renovation was completed in the fall of 2019.</p> | | | |
| <p>4.1.b Review existing plans, CFP, Master Plan, and Life Cycle Replacement Programs and update as needed.</p> <p>2016-2017 Update: Plans were reviewed and updated last fall.</p> <p>2017-2018 Update: The FY2018 CFP update has been completed.</p> <p>2018-2019 Update: The Master Plan Goals are being reviewed and updated twice per year. The CFP process for FY2019 is underway.</p> <p>2019-2020 Update: The CFP has been updated.</p> <p>The MPR Master Plan update is proposed in the FY2021 budget.</p> <p>The five- and ten-year replacement plans are being developed.</p> | TBD | Staff Time | Ongoing |
| <p>Objective 4.2:</p> | | | |

| <i>Expand pathways and connectivity</i> | | | |
|---|------------------------------|----------------------------------|------------------------------|
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |

| | | | |
|--|---------------------------|------------|----------------|
| <p>4.2.a Continue to implement existing Pathways Master Plan, review annually, and make updates as needed.</p> <p>2016-2017 Update: The Pathways Priority Task List and Meridian Pathways Network Map updates were approved by the Commission in December 2016 and Council in January 2017.</p> <p>2017-2018 Update: The Pathways Master Plan continues to be used when evaluating development applications for development-initiated pathway requirements. The 2018 pathway goals were approved by the MPR Commission in March 2018. The Pathways Network Map will be updated in the summer of 2018.</p> <p>2018-2019 Update: The Five Mile Creek Pathway, Segment H2 from Badley to Fairview was completed in the fall of 2017 and dedicated in April 2018.</p> <p>The Linder section of the Five Mile Creek Pathway was widened and completed in the summer of 2018.</p> <p>The Lemp/Larkwood Pathway segment is complete until the Settlers Irrigation District completes its canal repairs. Paving is scheduled for spring 2019.</p> <p>Easements for the James Court section of the Five Mile Creek Pathway are in negotiations.</p> <p>Progress has been made regarding right-of-way acquisition of the Rail-With-Trail Pathway segment.</p> <p>The MPR Commission adopted the 2019 Pathway Priorities. The Meridian Pathways Network Map will be amended and adopted in the spring of 2019.</p> <p>2019-2020 Update: The South Slough/Finch Lateral Pathway construction documents are nearing completion.</p> <p>The James Court Sidewalk Widening project is under construction.</p> <p>The Pine Avenue Pedestrian Rest Stop project is under construction.</p> <p>The Five Mile Creek Trailhead at Ten Mile Road is under construction.</p> | <p>\$170,000 per mile</p> | <p>\$0</p> | <p>Ongoing</p> |
|--|---------------------------|------------|----------------|

| | | | |
|--|-------------------------------------|---|-------------------------------------|
| <p>The Pathways Master Plan was updated and adopted by Council.</p> | | | |
| <p>4.2.b Add fitness stations and family fun stations in appropriate locations on pathways.</p> <p>2016-2017 Update: We added an outdoor gym in Tully Park (along the H.R. Bud Porter Pathway) in October 2016. Reta Huskey Park will also include fitness equipment along the Five Mile Creek Pathway. We are also adding exercise stations along the loop pathway at Hillsdale Park.</p> <p>2017-2018 Update: Fitness stations were added to the looped pathway in Hillsdale Park. Exercise equipment was also incorporated into Reta Huskey and Keith Bird Legacy Parks.</p> <p>2018-2019 Update: Bike repair stations have been added to Kleiner Park, Settlers Park, Heroes Park, Bear Creek Park, Hillsdale Park, Tully Park, and Reta Huskey Park. An additional bike repair station and rest stop are planned for Pine Avenue along the Five Mile Creek Pathway.</p> <p>2019-2020 Update: We are adding fitness equipment along one of the interior looped pathways in Kleiner Park in partnership with the Mayor’s Senior Advisory Board.</p> | <p>\$100-\$150K per park</p> | <p>\$0</p> | <p>Ongoing</p> |
| <p>Objective 4.3: <i>Add indoor recreation space</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|---|-------------------------------------|---|-------------------------------------|
| <p>4.3.a Continue to explore opportunities to add additional indoor recreation space either through partnerships, purchase of an existing facility or construction of a Community Center or a Fieldhouse.</p> <p>2016-2017 Update: We purchased the Meridian Homecourt 9/30/16.</p> <p>2017-2018 Update: We are developing plans to convert Bay 5 into additional recreation space when the YMCA vacates the building.</p> <p>2018-2019 Update: The budget was recently approved for Bay 5 of the Homecourt which will be renovated to include additional activity space in the summer of 2019.</p> <p>The updated Impact Fee Study is proposed to include Impact Fees for a future community center.</p> <p>2019-2020 Update: We are developing a partnership for a new community center with the Planning Department, MDC, and the Galena Fund.</p> | TBD | TBD | Short-Term |
| <p>4.3.b Explore opportunities to add additional Community Centers to newly planned elementary schools.</p> <p>2016-2017 Update: This is a mid-term goal to explore a partnership with the West Ada School District. We updated our agreement with the School District in January 2017 to include a total of five summer camp sites in the future.</p> <p>2017-2018 Update: The idea of adding community centers at schools is currently dormant. However, we have expanded our Summer Camp program into additional schools.</p> <p>2019-2020 Update: No additional update.</p> | TBD | TBD | Short-Term Mid-Term |
| <p>Objective 4.4: <i>Develop new amenities at new and existing parks based on level of service analysis</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|--|------------|------------|--|
| <p>4.4.a Look for opportunities to add parks and pathways in new growth areas.</p> <p>2016-2017 Update: We have updated our Capital Improvements Plan/Comprehensive Financial Plan to look at future parks for the next 20 years and in greater detail for the next five years. The Pathways Master Plan has been updated as per Objective 4.2.a.</p> <p>2017-2018 Update: Reta Huskey Park and Keith Bird Legacy Park are now open. Hillsdale Park opens May 25, 2018. The South Meridian Regional Park construction has begun.</p> <p>2018-2019 Update: Discovery Park is under construction and will be our next park in the South Meridian growth area.</p> <p>2019-2020 Update: Discovery Park phase 1 is completed. Future phases are currently on hold pending connectivity and infrastructure improvements in the area.</p> | <p>TBD</p> | <p>TBD</p> | <p>Short-Term Mid-Term Long-Term</p> |
|--|------------|------------|--|

| | | | |
|---|-------------------------------------|---|--|
| <p>4.4.b Look for opportunities to add new components at existing parks where level of service is below threshold.</p> <p>2016-2017 Update: This goal is in ongoing review, and we are constantly looking for opportunities to add needed/desired amenities at existing parks.</p> <p>2017-2018 Update: We added an additional picnic shelter in Bear Creek Park in the fall of 2017. We are also designing potential shade solutions for the bandshell in Kleiner Park. The MPR Commission reviewed these solutions in August 2017 and March 2018. City Council will discuss the potential shade solutions in May 2018.</p> <p>2018-2019 Update: The budget for bandshell shade in Kleiner Park was approved. Construction is coming in the winter/spring of 2019.</p> <p>Selfie swings were added to playgrounds at Kleiner, Settlers, and Bear Creek Parks.</p> <p>2019-2020 Update: We added a selfie swing at the Storey Park playground.</p> <p>We completed the Kleiner Park bandshell shade sails.</p> <p>We added the fishing dock in Kleiner Park.</p> | <p>TBD</p> | <p>TBD</p> | <p>Short-Term Mid-Term Long-Term</p> |
| <p>Objective 4.5: <i>Acquire new land for parks</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|--|-------------------------------------|---|-------------------------------------|
| <p>4.5.a Continue to find and purchase additional land for future park development.</p> <p>2016-2017 Update: We are developing three future parks this year. We are planning for the development of the South Meridian Regional Park. We are developing plans for a future Margaret Aldape Park. We are working on a partnership with Lee Centers for Brundage Park. Future park locations on the Comprehensive Plan Map were updated in October 2016.</p> <p>2017-2018 Update: We remain open to opportunity purchases or donations of future park land.</p> <p>2019-2020 Update: No additional update.</p> | TBD | Staff Time | Mid to Long Term |
| <p>4.5.b When considering new parks, look where LOS is below threshold.</p> <p>2016-2017 Update: Brundage Park is identified in an area that is currently below threshold.</p> <p>2017-2018 Update: Brundage Park is identified in an area that is currently below threshold.</p> <p>2019-2020 Update: No additional update.</p> | TBD | Staff Time | Mid to Long Term |
| <p>Objective 4.6: <i>Improve parking at parks</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|--|------------|-------------------|--------------------------|
| <p>4.6.a Explore the need to improve and potentially add more parking at appropriate parks and amenities.</p> <p>2016-2017 Update: We need to explore solutions to the possible loss of overflow parking next to Settlers Park.</p> <p>2017-2018 Update: We have asked MYB for a partnership proposal that could allow us to acquire the school district’s land adjacent to Settlers Park. Funding is currently an issue that may cause this to be unfeasible.</p> <p>2018-2019 Update: The joint parking agreement for Hillsdale Park was approved on August 31, 2018.</p> <p>We are looking into a partnership with Meridian PAL to expand parking in Heroes Park.</p> <p>2019-2020 Update: We are improving the parking situation in Heroes Park. We have a signed agreement to split the cost for both design and construction of an expanded parking lot.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short to Mid Term</p> |
| <p>4.6.b Consider alternative transportation options to reduce parking demand.</p> <p>2016-2017 Update: Shuttles will be considered as a part of the potential solution as we work on high volume parking demand activities. Carpooling emails from partners have helped in many cases.</p> <p>2017-2018 Update: Shuttles will be considered as a part of the potential solution as we work on high volume parking demand activities. Carpooling emails from partners have helped in many cases.</p> <p>2018-2019 Update: A vehicle sharing ordinance is being considered by Council.</p> <p>2019-2020 Update: No additional update.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short to Mid Term</p> |
| <p>Objective 4.7: <i>Continue to improve ADA accessibility at all facilities</i></p> | | | |

| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
|--|-----------------------|---------------------------|-------------------------------------|
| <p>4.7.a Develop and adopt an ADA Accessibility Transition Plan.</p> <p>2016-2017 Update: The ADA Compliance Survey is underway and nearing completion.</p> <p>2017-2018 Update: The ADA Compliance Survey is complete. A budget was approved for FY2018 to begin work on compliance repairs and modifications, which are underway.</p> <p>2018-2019 Update: ADA compliance repairs have recently been certified for compliance.</p> <p>Fuller Park will be reviewed this spring for ADA compliance issues.</p> <p>2019-2020 Update: The Fuller Park ADA improvements were completed.</p> <p>The Homecourt improvements have been upgraded to meet ADA requirements.</p> | TBD | Staff Time | Short-Term Mid-Term Long-Term |
| <p>4.7.b Review and update the ADA Accessibility Transition Plan every five years.</p> <p>2016-2017 Update: The plan will be reviewed regularly after adoption.</p> <p>2017-2018 Update: No additional update.</p> <p>2019-2020 Update: No additional update.</p> | \$0 | Staff Time | Short-Term |
| <p>Objective 4.8: <i>Upgrade comfort, convenience, and cultural amenities to existing facilities</i></p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |

| | | | |
|---|------------|-------------------|--|
| <p>4.8.a Explore opportunities to add shade, storage, security lighting, synthetic turf, etc. appropriately at existing facilities.</p> <p>2016-2017 Update: Shade is being added at Bear Creek Park. Trees were added to the amphitheater, and concepts for the bandshell are being explored in Kleiner Park. Better lighting was installed at the Storey Park ball field in spring of 2016.</p> <p>2017-2018 Update: Shade was added to Bear Creek Park. Shade structure alternatives for the bandshell are being explored at Kleiner Park. Shade is being designed into the playground for SMRP.</p> <p>2018-2019 Update: Bandshell shade for Kleiner Park will be completed in winter/spring of 2019.</p> <p>We have partnered with the MYAC and added bicycle repair stations at several park and pathway locations.</p> <p>We are upgrading park restrooms to LED lighting.</p> <p>2019-2020 Update: The entire Homecourt facility, including the parking lot, has been upgraded to LED lighting.</p> <p>The ball field lights at Discovery Park were converted to LED.</p> <p>The entire park system is nearly 100% LED.</p> <p>Shade was added to the Kleiner Park bandshell.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short-Term Mid-Term Long-Term</p> |
|---|------------|-------------------|--|

| | | | |
|--|------------|-------------------|--|
| <p>4.8.b Explore opportunities to work with the Parks and Recreation Commission to create an individual identity for each neighborhood park.</p> <p>2016-2017 Update: This has been a focus of the Parks Subcommittee during 2016. The first priority has been identified at Heroes Park.</p> <p>2017-2018 Update: Heroes Park art was dedicated in March 2018. Hillsdale, Reta Huskey, and Keith Bird Legacy Parks have been designed with a focus on individual identity. SMRP will have a discovery theme. Champion Park has been the next park identified by the Commission to focus on a sports champion theme.</p> <p>2018-2019 Update: We are working with the Arts Commission to update their plans for upcoming art projects to include Champion Park, Renaissance Park, the trailhead at Ten Mile Road, and potentially Discovery Park. Additional parks will be reviewed as part of the Strategic Plan.</p> <p>2019-2020 Update: We developed a plan for future identity and theming amenities at existing parks and have begun phasing them into the CFP.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short-Term Mid-Term Long-Term</p> |
|--|------------|-------------------|--|

| | | | |
|---|-------------------------------------|---|--|
| <p>4.8.c Explore opportunities to add public art appropriately at existing facilities.</p> <p>2016-2017 Update: We are partnering with the Arts Commission to add identity art celebrating national and local heroes at Heroes Park. The Journey of Heroes concept was approved by City Council in January 2017.</p> <p>2017-2018 Update: The Journey of Heroes art in Heroes Park has been installed and dedicated in March 2018.</p> <p>2018-2019 Update: We are working with the Arts Commission to update their plans for upcoming art projects to include Champion Park, Renaissance Park, the trailhead at Ten Mile Road, and potentially Discovery Park. Additional parks will be reviewed as part of the Strategic Plan.</p> <p>2019-2020 Update: The Champion and Renaissance Park artwork were installed.</p> <p>A public art survey was recently completed. The top location where the public supports the addition of new public art is in parks.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short-Term Mid-Term Long-Term</p> |
| <p>Objective 4.9: <i>Add destination park amenities</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|---|------------|-------------------|--------------------------|
| <p>4.9.a Explore opportunities to add destination playground and natural play areas with climbing features.</p> <p>2016-2017 Update: This is being explored for the South Meridian Regional Park as a discovery park theme. The concept was approved by the MPR Commission in December 2016 and Council in January 2017.</p> <p>2017-2018 Update: The SMRP playground will incorporate sand and water play, as well as a climbing feature in the shape of the state of Idaho.</p> <p>2018-2019 Update: Discovery Park playground is under construction.</p> <p>2019-2020 Update: A destination playground at Discovery Park has been completed.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short to Mid Term</p> |
|---|------------|-------------------|--------------------------|

| | | | |
|---|-------------------------------------|---|-------------------------------------|
| <p>4.9.b Foster development of Discovery Parks that uniquely blend arts, entertainment, and culture. (Strategic Plan 5.A.4)</p> <p>2016-2017 Update: This is being explored for the South Meridian Regional Park as a discovery park theme. The concept was approved by the MPR Commission in December 2016 and Council in January 2017.</p> <p>2017-2018 Update: SMRP will have a discovery theme. Additional opportunities for theming and discovery elements in existing parks is a longer term goal.</p> <p>2018-2019 Update: Discovery Park playground is under construction.</p> <p>We are working with the Arts Commission to identify theming opportunities and art projects in neighborhood parks.</p> <p>2019-2020 Update: A park identity/theming reinforcement plan has been identified with assistance from the Arts Commission and the Parks & Recreation Commission. The next priorities for future projects will be Seasons Park, Chateau Park, Settlers Park, 8th Street Park, and Bear Creek Park.</p> | <p>TBD</p> | <p>Staff Time</p> | <p>Short to Mid Term</p> |
| <p>Objective 4.10: <i>Address current and future needs for athletic fields.</i></p> | | | |
| <p>Actions</p> | <p>Capital Cost Estimate</p> | <p>Operational Budget Impact</p> | <p>Timeframe to Complete</p> |

| | | | |
|--|-----|-----|-------------------|
| <p>4.10.a Explore opportunities to add both rectangle and diamond athletic fields as use and demands warrant.</p> <p>2016-2017 Update: Both rectangle and diamond athletic fields will be added in the South Meridian Regional Park, including future phases. The current concept for the Borup Property includes rectangular and/or diamond fields.</p> <p>2017-2018 Update: Both rectangle and diamond athletic fields will be added in the South Meridian Regional Park, including future phases. The current concept for the Borup Property includes rectangular and/or diamond fields.</p> <p>2018-2019 Update: Two softball diamonds are under construction at Discovery Park.</p> <p>2019-2020 Update: Concept plans for three future softball fields are being considered for future phases of Discovery Park.</p> | TBD | TBD | Short to Mid Term |
| <p>4.10.b Where appropriate, add sports field lighting to new facilities and improvements to lighting at existing facilities.</p> <p>2016-2017 Update: Sports field lighting is planned for the South Meridian Regional Park softball fields. The lighting at the Storey Park softball field was upgraded in the spring of 2016.</p> <p>2017-2018 Update: Sports field lighting is planned for the South Meridian Regional Park softball fields. We have installed LED lighting upgrades in the Homecourt facility.</p> <p>2018-2019 Update: Lighting is under construction at the two softball diamonds at Discovery Park. Additional lighted fields will come with the next major phase of Discovery Park.</p> <p>2019-2020 Update: The two softball fields at Discovery Park are lighted with upgraded LED lighting. Future phases are planned to include lighting.</p> | TBD | TBD | Short to Mid Term |

| | | | |
|--|------------------------------|----------------------------------|------------------------------|
| <p>4.10.c Consider upgrading or adding synthetic turf fields as use and demand for use of athletic field increases.</p> <p>2016-2017 Update: Synthetic turf is not in any current park budgets. However, we are open to a cost benefit discussion in the future.</p> <p>2017-2018 Update: Synthetic turf is not in any current park budgets. However, we are open to a cost benefit discussion in the future.</p> <p>2019-2020 Update: No additional update.</p> | TBD | TBD | Short to Mid Term |
| <p>Objective 4.11: <i>Consider programming needs when adding new components to existing parks or when developing new parks</i></p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |
| <p>4.11.a Continue to evaluate the programming needs of the community when developing new parks or when adding new components to existing parks.</p> <p>2016-2017 Update: We continue to track current trends and update our planning appropriately. One example is pickleball in Reta Huskey Park. Multi-generational amenities (e.g., pickleball, playgrounds, outdoor gym equipment, basketball, and gaming tables) will be installed in two new neighborhood parks—Reta Huskey and Keith Bird Legacy Parks.</p> <p>2017-2018 Update: Softball is being added to the SMRP. We continue to track current trends and update our planning appropriately.</p> <p>2019-2020 Update: If the five-year update for the MPR Master Plan is approved, we will include a new survey update.</p> <p>Outreach was successfully completed with teens to explore possible future amenities for Discovery Park.</p> | TBD | Staff Time | Short to Mid Term |
| <p>Objective 4.12: Monitor use, demands, and trends of recreation components</p> | | | |
| Actions | Capital Cost Estimate | Operational Budget Impact | Timeframe to Complete |

| | | | |
|---|------------|------------|--------------------------|
| <p>4.12.a Continue to monitor and evaluate the use, demands, and trends in recreation amenities.</p> <p>2016-2017 Update: Staff continues to monitor and evaluate trends in parks and recreation by attending trainings and local/national conferences.</p> <p>2017-2018 Update: Staff continues to monitor and evaluate trends in parks and recreation by attending trainings and local/national conferences. Our MPR Director's role as the current President for IRPA is also helping us to monitor trends statewide.</p> <p>2018-2019 Update: The first annual regional Park Director's Retreat provided an opportunity to explore regional park and recreation trends.</p> <p>Staff will continue to attend NRPA Conferences to keep up with national trends.</p> <p>Recent community surveys have shown a strong desire for additional pathways in Meridian.</p> <p>2019-2020 Update: Pathways continue to be our number 1 priority.</p> <p>Staff attended the 2019 NRPA Conference to stay on top of trends. The 2020 NRPA Conference has been cancelled.</p> <p>As noted before, new sports programs are being offered in line with current trends.</p> | <p>TBD</p> | <p>TBD</p> | <p>Short to Mid Term</p> |
|---|------------|------------|--------------------------|



PARKS & RECREATION DEPARTMENT

STAFF REPORTS

August 12, 2020

Administration Division

Director's Report:

STEVE SIDDOWAY

(Please note, a verbal report will be provided at the August 12, 2020 MPR Commission Meeting.)

Parks Division

Parks Superintendent Report:

MIKE BARTON

(Please note, a verbal report will be provided at the August 12, 2020 MPR Commission Meeting.)

Pathways Project Manager's Report:

KIM WARREN

1. **James Court – East of Meridian Road Across from Bud Porter Pathway -**
 - Construction is about 70% complete.
 - Meridian Road widening project completion expected in August. Contractor to coordinate timing of final pavement segment with that project.
2. **Fairview Avenue -**
 - Obtained final ACHD approval on construction plans.
 - Project out to bid – Pre-Bid Meeting on 6 August.

- Power pole relocation work has been scheduled and a check issued for work to be completed.
3. **South Slough – East of Locust Grove, South of Ustick -**
 - Easement has been dedicated to the City by the HOA.
 - Completed construction documents have been submitted to Nampa-Meridian Irrigation District for consideration.
 - The City has formally asked that NMID tile the Finch Lateral/Slough using pipe provided by the City. Final plans for the pathway and piping were needed in order for the board to make a decision.
 - Signed easement document has been returned by Chamberlain Estates HOA and is now being processed.
 4. **Pine Avenue Rest Stop -**
 - Landscaping and concrete work is complete.
 - Coordinating traffic box wrap specifications and art/signage with the artist.
 - Concepts expected for review mid-August.
 5. **Local Rail With Trail -**
 - Easement surveys are final.
 - Staff is preparing offers for pathway easement purchases between 3rd and 4th Streets.
 6. **Whitestone Pedestrian Bridge Across Ten Mile Creek (SE of Franklin and Linder) -**
 - Staff has been working with legal to prepare a formal Acceptance Agreement for the pedestrian bridge. NMID is requiring that the City own the bridge and it be added to the master pathways agreement. This has required significant time and coordination between the developer, HOA, legal, and staff.
 - Bridge agreement is now complete and ready to issue to developer for signature.
 - A pedestrian pathway easement was dedicated by the Chamberlain Estates HOA and approved by Council.
 7. **Ten Mile Trailhead -**
 - Trailhub design plan was revised in order to meet fire code provisions of CZC.
 - Revised plan submitted to Civil engineer for changes.
 - Will submit revised plan to finalize CZC and license agreement with ACHD.
 8. **Woodbridge Pathway -**
 - Met with HOA board to discuss the 1/3 mile pathway project and potential for partnering.
 - Followed up with additional materials and information.
 - Currently preparing easements as first step towards an agreement.
 9. **Ongoing Meetings and Other Duties -**

- This includes pathways review of incoming development applications and issuing conditions for development.

City Arborist's Report:

MATTHEW PERKINS

1. **Tree Pruning** - I still have had several in-house pruning projects that I have been working on weekly.
2. **Tree Planting** – Tree planting is on hold during the hottest days of the summer.
3. **Tree City USA & Growth Award** – I have been working to ensure that the City of Meridian continues to Qualify as a Tree City USA and receives A Growth Award for 2020

Recreation Division

Recreation Manager's Report:

GARRETT WHITE

1. **Field/Event Scheduling** – I have been in contact with PAL, I9-Sports, Brayge Sports, MYB, Treasure Valley Youth Lacrosse, and several other youth groups that use our parks for games or practices. Each group has changed or cancelled their normal yearly reservations to adapt to all the Covid-19 protocols and orders. Field scheduling is a daily duty. Before reserving fields, protocols are established with each group. All external events have been contacted, and the majority of them have been cancelled.
2. **AED Updates** – Renee White has helped with this. All AEDs were updated and checked. This will be a quarterly job duty.
3. **Community Center RFP** – Steve and I did a lot of work on the Community Center Pro Forma in the past month with help from Finance and Planning. We are now waiting to start design concepts for the community center and hope to start this process in the next few weeks.
4. **Agreements** – The Meridian Youth Baseball Fuller Park Agreement needs to be updated again, due to Covid-19. MYB's schedule has changed drastically. They will decide if they will run Fall Ball in the next week. Once this is decided, the agreement will be amended accordingly.

5. **Covid-19 Protocols** – We are constantly adjusting to all that Covid-19 brings. Staff has responded extremely well to all protocols set forth by the Governor’s Office, Central District Health Department, and the City. These adjustments seem to come daily. No changes here.
6. **City Budget Process** – I have been working with our leadership team to develop the FY2021 budget. I have also contacted Finance regarding to the Recreation Department’s cost recovery model and the next steps in that process. I will attend the Priority Based Budgeting discussion next week.
7. **Park Concessionaires** - I have been working with all park concessionaires assuring they are working with Central District Health and following all protocols set in place. We have terminated the Fuller Park Concessionaire’s contract, due to Covid-19.

Homecourt Facility Manager’s Report:

JAKE GARRO

(Please note, a verbal report will be provided at the August 12, 2020 MPR Commission Meeting.)

Recreation Coordinators’ Report:

RENEE WHITE

1. **Special Events** – It pains me to report that due to the Covid-19 virus, Meridian Parks & Recreation has not produced our typical July event. Further, it remains unclear if it will be feasible to produce the Community Block Party, Trunk or Treat, or the Christmas in Meridian events in the format they currently exist. Even if political restrictions lift, I do not believe it would be prudent to gather crowds the size that these events currently draw. It is my hope that the leadership will allow me to use a portion of the Community Events budget to produce a variety of socially distant community engagement activities.

In the meantime, I have been using my time to learn new skills, stay abreast of how other events are managing the changes and assisting other staff members with minor projects.

JENNA FLETCHER

1. **2020 Fall Activity Guide** – I am currently working on the guide. We have decided to publish it digitally and will not be printing a hard copy. Fall classes will be open for registration on Friday, August 14th.

2. **Fall Classes** – The majority of fall classes will begin the first week of September.
3. **2020 Summer Camp** – Summer Camp ran at two schools this year; Discovery and Siena. We added precautions, such as temperature checks, frequent hand washing, and extra cleaning. Staff and campers wore masks. The last day of camp was Friday, August 7th.

MAGGIE COMBS

1. **2020 Spring Leagues** – The Spring Volleyball League concluded at the end of July. The Spring/Summer Softball League is in the middle of its season. Normal league play is scheduled to wrap up the end of August followed by the end-of-season tournament.
2. **2020 Fall Leagues** – Registration is currently open for the Fall Volleyball League, which closes on August 26th, and play is scheduled to start September 14th.
3. **2020 Meridian Challenge** – This program is still active until August 12th. Participants may register anytime between now and the deadline. The program challenges participants to see how many miles they can complete before the deadline by either walking/running, swimming, or cycling.

Volunteer Program Coordinator's Report:

CHELSEA CANTRELL

1. **Volunteers** – Volunteer service continues to be suspended, due to the majority of volunteers being in the Covid-19 high-risk category. We will start having case-by-case volunteer projects in the parks where social distancing can be achieved for people who are looking for a volunteer opportunity that are not considered to be high risk.

Recreation Coordinator 1 (Sports) Report:

SKYLER COOK

1. **Cornhole** – The Fall Cornhole League starts on Tuesday, August 4th, with 24 registered teams playing on Tuesday and Wednesday evenings at Settlers Park.
2. **Horseshoes** – The 2v2 Horseshoes Tournament is on Sunday, August 9th at Settlers Park. The deadline to register is Wednesday, August 5th by 5 p.m.

3. **Flag Football** – The 6v6 Flag Football League registration is open with play beginning the week of Labor Day at Storey Park. The registration deadline is Wednesday, August 19th by 5 p.m.
4. **Sand Volleyball** – The 4v4 Sand Volleyball Tournament will be held on Saturday, August 29th at Fuller Park. The deadline to register is Wednesday, August 26th by 5 p.m.
5. **Disc Golf** – The Disc Golf Tournament will be held on Saturday, September 12th at Kleiner Park. The registration deadline is Wednesday, September 9th by 5 p.m.
6. **Spikeball** – The 2v2 Spikeball Tournament will be held on Saturday, September 26th at Settlers Park. The deadline to register is Wednesday, September 23rd by 5 p.m.